

TRANSFER ARTICULATION AGREEMENT

BETWEEN

SUSSEX COUNTY COMMUNITY COLLEGE  
AND  
RAMAPO COLLEGE OF NEW JERSEY

ASSOCIATE OF SCIENCE (A.S.)  
BUSINESS ADMINISTRATION

AND

UNDERGRADUATE BUSINESS DEGREES  
OFFERED BY THE ANISFIELD SCHOOL OF BUSINESS  
&  
MASTER OF BUSINESS ADMINISTRATION (M.B.A.)

April 2025

The intent of this agreement is to define the procedures for a transfer articulation between Sussex County Community College and Ramapo College of New Jersey. The successful implementation of the Agreement depends on the communication of its contents to all involved participants, and the assumption of responsibility by both institutions for such communication.

This AGREEMENT is based upon the completion of an Associate's degree in the approved transfer programs as identified in the Agreement.

This AGREEMENT is in full compliance with the State's Full Faith and Credit Policy and the Transfer Advisory Board's Interpretive Statement of that policy.

The terms of the AGREEMENT will become effective immediately upon the signatures of both parties. Thereafter, Ramapo College will provide information packets for transfer admission, special transfer days and other recruitment services. In turn, Sussex County Community College will make available to its students all information, including the list of course equivalencies pertaining to this agreement. The agreement and equivalencies will be reviewed when programmatic changes occur to any of the programs.

The AGREEMENT is to facilitate the smooth transfer and transition of graduates from Sussex County Community College into appropriate upper-level programs. The successful implementation of the Agreement depends on the communication of its contents to all involved participants and the assumption of responsibility by both institutions for such communication.

#### **Descriptions of the Programs:**

This agreement is to establish a 2+2+1 program for students to earn three credentials in as little as five years:

- A.S. in Business Administration at Sussex County Community College
- Undergraduate B.A./B.S. Business Degrees offered by the Anisfield School of Business
- M.B.A. in Business Administration at Ramapo College

The 2+2+1 program is an option that builds on the traditional 2+2 pathway for students to transfer with an A.S. to Ramapo College to earn their B.A./B.S. This additional +1 is part of the 2+2 programs offered by Ramapo College that allows students to earn their M.B.A. in one additional year by taking some graduate coursework as an undergraduate. This agreement outlines the pathway from SCCC into the 4+1 program.

#### **Completion of Programs:**

Sussex County Community College transfer students will be required to meet all graduation requirements as listed for Ramapo College.

Students that enter into the 2+2+1 program may choose to complete only the traditional 2+2 program earning only an Undergraduate B.A./B.S. Degrees offered by the Anisfield School of Business. There are no penalties for the student for not completing the full 2+2+1 program.

Students that choose to enter the 2+2+1 program are not required to complete their M.B.A. in Business Administration in one additional year. They may elect to increase the timeline to complete the program.

**Eligibility:**

- a. New Jersey Community College graduates who earn an Associate of Science (A.S.) degree will have certain general education requirements satisfied.
- b. Students can apply to the +1 M.B.A. advanced standing track program and must meet the 3.0 minimum B.A./B.S. GPA standard to be considered for the M.B.A. program.

**Financial Aid:**

Sussex County Community College students transferring into Ramapo College will be treated the same as native Ramapo College students of equal class standing when applying for financial aid in the award and distribution of funds.

**Agreement Review, Update and Promotion:**

Sussex County Community College and Ramapo College will assign a staff member to serve as a liaison to assure the maintenance of communications between the two institutions. As necessary, Sussex County Community College and Ramapo College faculty shall meet to discuss academic programs, especially with regard to any changes being contemplated.

Sussex County Community College and Ramapo College representatives will consult whenever changes in policy or curricula are articulated which will affect transferring under the terms of this Agreement. In addition, both institutions will review this agreement regularly and make any mutual agreements when necessary.

Sussex County Community College will provide Ramapo College with access to contact eligible students by providing email addresses and contact information to Ramapo College for promotion of the partnership. Also Sussex County Community College will allow advisors and admissions counselors to visit and/or attend classes and work with faculty and deans to present the articulation agreement to interested and eligible audiences.

Representatives from both institutions shall also facilitate support, consultation, and collaboration between their facilities in matters related to this Agreement, general education, degree requirements, and other relevant academic matters.

**Conditions:**

Under the existing transfer agreement between Ramapo College and Sussex County Community College:

- a. The application fee is waived for those who participate and apply to Ramapo College through this agreement.

- b. The Ramapo College ASB faculty and Sussex County Community College will collaborate and participate in shared events, professional development, and/or student club and research presentations and opportunities.

**SELF-INSURANCE BY INSTITUTION** - INSTITUTION is an agency of the State of New Jersey. Any agreement or arrangement signed or entered into on behalf of the State of New Jersey by a State official or employee shall be subject to all of the provisions of the New Jersey Torts Claims Act, NJSA 59:1-1 et seq., the New Jersey Contractual Liability Act, NJSA 59:13-1, et seq., and the availability of appropriations. The State of New Jersey does not carry public liability insurance, but the liability of the State and the obligations of the State to be responsible for tort claims against its agencies and employees are covered under the terms and provisions of the New Jersey Tort Claims Act. The Act also creates a special self-insurance fund and provides for payment and claims against the State of New Jersey against its employees for which the State of New Jersey is obligated to indemnify against tort claims which arise out of the performance of their duties. Claims against the University or its employees should be referred for handling to the Attorney General, Division of Law, Claims Service Section, Richard Hughes Complex, Trenton, New Jersey 08625. Furthermore, the State of New Jersey self-funds for Workers Compensation and Disability.

**A. ANTI-DISCRIMINATION** - The parties agree not to discriminate in employment and agree to abide by all anti-discrimination laws including those contained within N.J.S.A. 10:2-1 through N.J.S.A. 10:2-4, N.J.S.A.10:5-1 et seq. and N.J.S.A.10:5-31 through 10:5-38, and all rules and regulations issued there under.

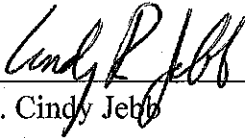
**B. AMERICANS WITH DISABILITIES ACT** - The parties agree to comply with all provisions of the Americans with Disabilities Act (ADA), P.L. 101-336, in accordance with 42 U.S.C. 12101 et seq. 1.4.

**C. COMPLIANCE - LAWS** - The parties shall comply with all local, state, and federal laws, rules, and regulations applicable to the contract.

**D. SUBCONTRACTING OR ASSIGNMENT** - The Agreement may not be subcontracted or assigned in whole or in part, without the prior written consent of both parties. Such consent, if granted, shall not relieve either party of any of its responsibilities under the contract.

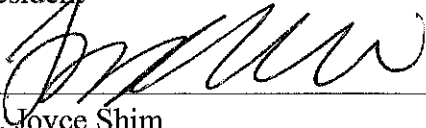
**E. MAINTENANCE OF RECORDS** - The parties shall maintain records associated with the performance of this contract in accordance with the applicable provisions of the NJ State Record Retention Policy. Such records shall be made available to either party upon request for purposes of conducting an audit or for ascertaining other information.

RAMAPO COLLEGE OF NEW JERSEY



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Dr. Cindy Jehu  
President



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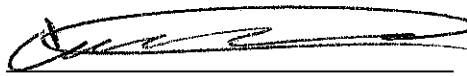
Dr. Joyce Shim  
Vice Provost for Academic and Faculty  
Affairs



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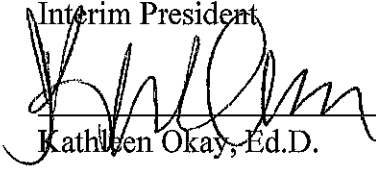
Dr. Christopher Romano  
Vice President of Strategic Enrollment, Outreach  
and Engagement

SUSSEX COUNTY COMMUNITY COLLEGE



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Cory Homer, Ph.D  
Interim President



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Kathleen Okay, Ed.D.  
Senior Vice President of Academic  
Affairs and Senior Affairs



## **A.S. Business Administration: → B.A/B.S Business Majors → M.B.A**

<b>First Year-SCCC</b>					
<b>Fall Semester</b>	<b>HRS</b>	<b>□</b>	<b>Spring Semester</b>	<b>HRS</b>	<b>□</b>
ENGL 101: English Composition I	3		ENGL 102: English Composition II	3	
COLL 101: Foundations for Success	3		MATH 108 Statistics	3	
COMS 110: Computer Concepts & Applications	3		ACCT 102: Accounting Principles II	3	
ACCT 101: Accounting Principles I	3		ECON 101: Macroeconomics	3	
BUSA 101: Introduction to Business	3		BUSA 205: Business Law I	3	
<b>Total:</b>	<b>15</b>		<b>Total:</b>	<b>15</b>	

<b>Second Year-SCCC</b>					
<b>Fall Semester</b>	<b>HRS</b>	<b>□</b>	<b>Spring Semester</b>	<b>HRS</b>	<b>□</b>
MATH 110: Pre-Calculus I	3		ENGL 201: Effective Speaking	3	
Science General Education Rqmt.	3		Social Science General Education Rqmt.	3	
Social Science General Education Rqmt.	3		Humanities General Education Requirement	3	
COMS 120: Computer Software Applications	3		ECON 102: Microeconomics	3	
BUSA 211: Management & Org Behavior	3		BUSA 220: Principles of Marketing	3	
<b>Total:</b>	<b>15</b>		<b>Total:</b>	<b>15</b>	

<b>Third Year-RCNJ</b>					
<b>Fall Semester</b>	<b>HRS</b>	<b>□</b>	<b>Spring Semester</b>	<b>HRS</b>	<b>□</b>
BADM 225: Management Statistics	4		FINC 301: Corporate Finance I	4	
INFO 224: Principles of Information Technology	4		BADM 301: Ethics in Business/INFO 315: Computer Law & Ethics	4	
MGMT 302: Managing Org Behavior	4		Business Major Course	4	
Business Major Course	4		Business Major Course	4	
PATHSB1: Career Pathways Module 1	-		PATH SB2: Career Pathways Module 2	-	
<b>Total:</b>	<b>16</b>		<b>Total:</b>	<b>16</b>	

<b>Fourth Year-RCNJ</b>					
<b>Fall Semester</b>	<b>HRS</b>	<b>□</b>	<b>Spring Semester</b>	<b>HRS</b>	<b>□</b>
MGMT 370: Operations Management	4		BADM 495: Strategic Management	4	
International Category Course*	4		Business Major Course	4	
Business Major Course	4		Business Major Course	4	
Elective	4		Elective	4	
PATH SB3: Career Pathways Module 3	-				
<b>Total:</b>	<b>16</b>		<b>Total:</b>	<b>16</b>	

<b>Fifth Year-RCNJ</b>					
<b>Fall Semester</b>	<b>HRS</b>	<b>□</b>	<b>Spring Semester</b>	<b>HRS</b>	<b>□</b>
MBAD 601: Acct Managerial Decision Making	3		MBAD 620: Financial Management I	3	
MBAD 610: Becoming a 21st Century Leader	3		MBAD 660: Operations Management	3	
MBAD 638: Info Tech for Managers	3		MBAD 680: Managing Rspbl Global Business	3	
MBAD 640: Marketing Management & Strategy	3		MBAD Elective*	3	
<b>Total:</b>	<b>12</b>		<b>Total:</b>	<b>12</b>	
<b>Summer Semester</b>				<b>HRS</b>	<b>□</b>
MBAD 675: MBA IFK Assessment				0	
MBAD Elective Course*				3	
MBAD Elective Course*				3	
<b>Total:</b>				<b>6</b>	

*\*Course can be chosen from an approved list*

***This plan is based on the completion of an Associate of Arts or Associate of Science Degree at Sussex County Community College encompassing all recommended courses. This plan is subject to change.  
+1 MBA eligibility will be determined by the Program Director & Advanced Standing status***