



Reverse Transfer Agreement

between

Ramapo College of New Jersey

and

Bergen Community College

This Agreement is made and entered into on this 3 day of October, 2018, by and between Bergen Community College, with its principle offices located at 400 Paramus Road, Paramus, New Jersey 07652 and Ramapo College of New Jersey , with its principle offices located at 505 Ramapo Valley Road, Mahwah, New Jersey 07430. (collectively, "Institutions").

**WITNESSETH:**

**WHEREAS** the purpose of this agreement is to create a systematic process to assist students who have transferred to Ramapo College of New Jersey to complete an associate's degree at Bergen Community College; and

**WHEREAS** this agreement is an extension of any transfer agreement already in place and applies to Bergen Community College students who have completed and transferred at least 30 college level credits\* from Bergen Community College to Ramapo College of New Jersey but have not earned an associate's degree (an Associate of Arts, A.A., or an Associate of Science, A.S.); and

**WHEREAS** the Institutions desire to work collaboratively to allow academically qualified students to acquire the associate's degree. The signatures to this document authorize this agreement to become effective as of the date listed below. This agreement will be reviewed after four years and, if not renewed, will sunset after the fifth year;

**NOW THEREFORE**, based on the mutual covenants and agreements contained herein, the Institutions agree as follows:

1. Each Institution shall appoint a contact person who will oversee this reverse transfer Agreement as follows:

For Bergen Community College:  
Dianna M. O'Connor, Ed. D  
Bergen Community College  
Center for Student Success, A118  
400 Paramus Road  
Paramus, NJ 07652

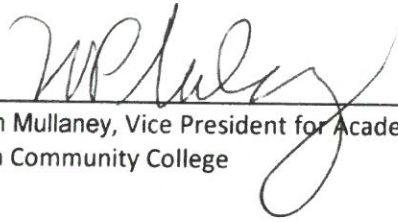
For Ramapo College of New Jersey:  
Christopher Romano, Ed. M  
V.P. of Enrollment Management and Student Affairs  
Ramapo College  
505 Ramapo Valley Road  
Mahwah, NJ 07430

2. Each Institution shall share student information with the other in accordance with FERPA and any state and local laws including those of our regional accrediting association, the Middle States Commission on Higher Education.

3. Each Institution shall create a process to track the success of this reverse transfer agreement and share outcomes yearly. Nothing contained herein shall prohibit the Institutions from establishing or executing the aforementioned process collaboratively.
4. The Institutions shall work together to develop academic advisement parameters, timelines, and a plan for student correspondence that detail the steps needed to complete the reverse transfer procedure.
5. Each Institution will use its own financial resources in the execution of this Agreement. Neither Institution will provide funding to the other for the execution of this Agreement.
6. Nothing contained herein shall limit the discretion of each Institution to execute this Agreement in accordance with its own educational policies, criteria and standards.
7. Ramapo College of New Jersey agrees to save Bergen Community College harmless from any liability, loss, damage, cost or expense (including reasonable attorneys' fees) arising out of a claim by any third-party relating to the conduct of Ramapo College of New Jersey , except to the extent such claim is attributable to conduct of Bergen Community College. Bergen Community College agrees to save Ramapo College of New Jersey harmless from any liability, loss, damage, cost or expense (including reasonable attorneys' fees) arising out of a claim by any third-party relating to the conduct of Bergen Community College, except to the extent such claim is attributable to the conduct of Ramapo College of New Jersey.
8. In the event that there is a dispute between the Institutions that relates to the subject matter of this agreement and this dispute cannot be resolved amicably between them, each Institution consents to the jurisdiction of, and venue in, the Superior Court of New Jersey in Bergen County.

**[REST OF PAGE INTENTIONALLY LEFT BLANK]**

In witness whereof, the Institutions hereunto cause this Agreement to be signed by their authorized representatives as follows:



---

William Mullaney, Vice President for Academic Affairs  
Bergen Community College



---

Stefan Becker, Provost and Vice-President for Academic Affairs  
Ramapo College of New Jersey

\*In conjunction with their credit residency policy, this information would need to be confirmed by Bergen Community College.