To: General Education Task Force II  
From: Ed Shannon, Chair

Re: Minutes 1/22 Meeting

Date: Jan 22, 2014

* Present: Ed Shannon (chair), Carol Bowman, Seth Cluett, Christina Connor, Larry D’Antonio, Emma Rainforth, Jackie Skrzynski, Paula Straile-Costa

The Task Force met and worked on the following:

* We briefly discussed Faculty reaction to the draft of the Conceptual Framework. We agreed that:
  + Response was mostly positive.
  + Faculty seemed to want to see several revisions. We will collate the notes from the presentation and seek to weave them into a revision of the Conceptual Framework and our drafting of Learning Outcomes and Guiding Principles.
  + Also, Shannon will ask FA president Jill Weiss to send an email to the faculty to ask them to consult the presentation and Conceptual Framework on our webpage.
* Our GECCo rep, Seth Cluett, informed us of GECCo’s desire to meet with us early in the term & to establish regular contact between the committees (Shannon reported a similar request from Ashwani Vasishth). Once we establish our meeting schedule, we will arrange for meetings.

Acting on Cluett’s input, we decided that for our next meeting, we should familiarize ourselves with and work from the same documents GECCo works from (i.e., Curriculum Map and the current Learning Outcomes). Cluett will add these to the DropBox. Cluett also emphasized the value of GECCo’s insights on the need for clarity in Learning Outcomes.

* Shannon (working with Cluett & Straile-Costa) will make sure that there is a clearly labeled folder in the DropBox with the following documents, ready for our next meeting: the GECCo Curriculum Map, our current Learning Outcomes, notes on the Conceptual Framework from the FA presentation, our notes on Guiding Principles (drawn from our previous meetings & from GE Task Force I)
* Shannon and Bowman will make some efforts to increase the student input.
* We noted that any changes in the credit structure of the college (as the President hinted at at our last FA) would affect GE dramatically.
* At our next meeting, we will discuss Guiding Principles and Learning Outcomes.
* Connors will create a Doodle survey to establish future meetings.
* Time and place of our next meeting TBA.