To: General Education Task Force II  
From: Ed Shannon, Chair

Re: Minutes Wed 2/12/14 Meeting

Date: Feb. 18, 2014

* Present: Ed Shannon (chair), Carol Bowman, Seth Cluett, Christina Connor, Larry D’Antonio, Jackie Skrzynski, Paula Straile-Costa

Ashwani Vasishth and Ruma Sen have agreed to add their names to our application to the AAC&U summer institute. Ruma has been named ARC’s interim replacement for Emma. The team going (should we be accepted) would be: Eric Daffron, Edward Shannon, Jacqueline Skrzynski, Christina Connor, Ashwani Vasishth, and Ruma Sen.

Also, we have applied to the COPLAC/ Teagle Foundation Faculty Planning and Curricular Coherence Grant.

Larry D’Antonio cannot attend the AAC&U conference 2/27-3/1. The team attending is now Carol Bowman, Paula Straile-Costa, and Ed Shannon.

Both the AAC&U summer institute and COPLAC/ Teagle Foundation materials are in the Drop Box.

The task force decided to respond positively to Megan Patel’s request to serve as our student representative, replacing **Frank Albergo, who had to step down.**

**Eric introduced the document in the dropbox regarding the “Degree Qualificatons Profile” for our consideration. We reacquainted ourselves with the LEAP document from AAC&U, as well.**

**The task force revised the list of our** guiding principles for Gen Ed. A revised document is in Drop Box.

We decided our best step toward developing Student Learning Outcomes was to consult the surveys from Fall 2013 and begin looking there for the campus’s voice on the matter. We also agreed to consult the **Degree Qualificatons Profile and LEAP** “The Essential Learning Outcomes” document from AAC&U, as well.

For our next meeting, we agreed to bring notes from these documents as a starting point for our considerations for Student Learning Outcomes. We each agreed to bring 7-10 draft SLO’s for consideration.