

## How To Initiate a Payment through PayMyTuition

### Step 1: Access Your Portal

- Access Ramapo College of New Jersey’s dedicated payment portal through the Office of Student Accounts website on the PayMyTuition page. Alternatively, you can go to [www.paymytuition.com](http://www.paymytuition.com), click on Make a Payment at the top of the screen, and locate your institution from the list

### Step 2: Initiate your Payment

- Provide your payment information by selecting the country your source of funds will be paid from, the amount you’d like the College to receive in USD dollars, and by selecting your preferred payment option. Then click Next on the bottom of the page:

#### What country are you paying from?

#### Make a payment

In USD, what is the amount you want Ramapo College of New Jersey to receive?

#### Payment Options

<input checked="" type="checkbox"/>	Bank Transfer in British Pound (GBP)	80.00 GBP
<input type="checkbox"/>	Trustly Bank Transfer in British Pound (GBP)	80.00 GBP
<input type="checkbox"/>	Visa - Debit or Credit in GBP	80.00 GBP
<input type="checkbox"/>	Mastercard - Debit or Credit in GBP	80.00 GBP
<input type="checkbox"/>	PayPal	83.00 GBP
<input type="checkbox"/>	Pay in another currency	

- You will be requested to input payer information. Enter your email address, and you will then be prompted to “Create an account” which is optional. If someone else is making the payment on behalf of the student, please select “Someone else” as the payer and fill out the secure form. Enter your name, address, etc. To comply with anti-money laundering and compliance regulations, you will be asked to upload Government Issued Identification for both the student and the payer, if the payer is different than the student:

## Identification of Student

Identification type

Other Government Issued Photo ID

Expiration date

8/22/2024

Identification number

123456789

Please upload student identification



Drag and drop files here to upload  
Only JPG, JPEG, PNG and PDF files can be uploaded.

BROWSE



- To complete the payment form, provide student information and finally review and confirm your payment form details ahead of Confirming your transaction. **PLEASE BE AWARE, your payment IS NOT COMPLETE and you still need to fund your payment through your bank, credit card, or eWallet**

## How To Fund Your Payment

- PayMyTuition will email you a unique URL for your payment dashboard, so be on the lookout for communications from the PayMyTuition team. To fund your payment, simply select the “Pay Now” or “Download Instructions” button from your payment dashboard (the option will vary depending on the method of payment selected):
  - If paying via bank transfer, click on “Download Instructions”

Click the **Download Instructions** button below to view or download your payment instructions.

Please follow the instructions provided. You must effect payment before **June 21, 2023** or your payment will be automatically cancelled.

DOWNLOAD INSTRUCTIONS

- If paying via credit card, click on “Pay Now”

You must effect payment before **June 21, 2023** or your payment will be automatically cancelled.

PAY NOW

If paying via eWallet, click on “Checkout”

Click the **PayPal** button below to view or download your payment instructions.

Please follow the instructions provided. You must effect payment before **June 21, 2023** or your payment will be automatically cancelled.



- Follow the instructions provided to complete your payment.

**Please note:** PayMyTuition will provide payment updates via email. Once your payment is confirmed by the institution, the PayMyTuition team will reach out with a link to retrieve a PDF of your payment confirmation.