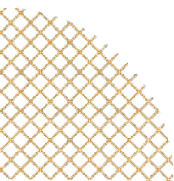# Financial Responsibility Agreements (FRA)
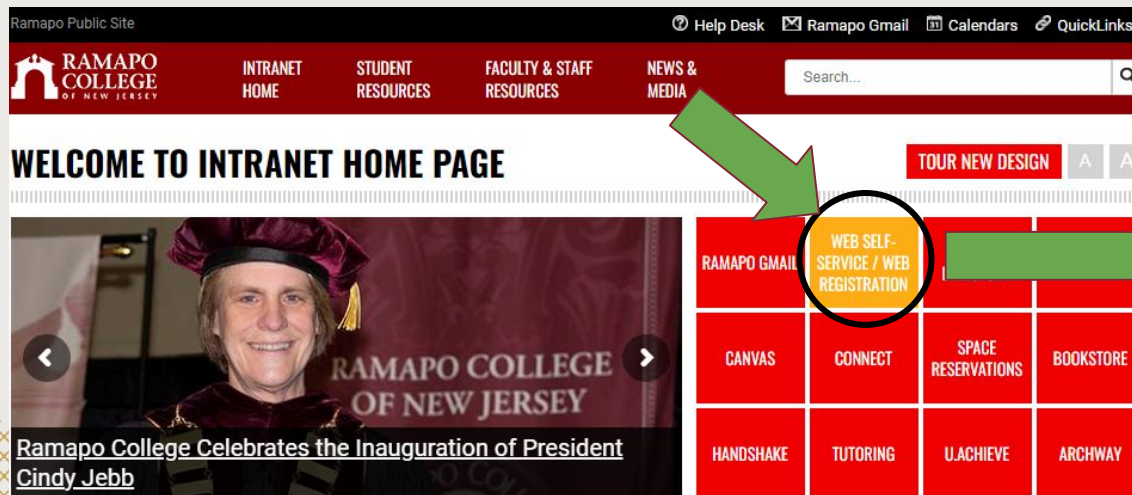
Used in Action Item Processing

What is an FRA?

The FRA is a mandatory agreement that informs students of their financial responsibilities associated with enrolling for classes at Ramapo College, and explains the potential consequences that may result if they do not meet those obligations.
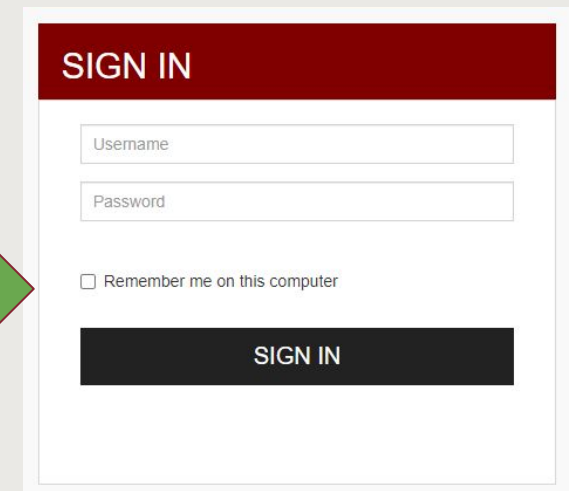
All Ramapo students are required to complete an FRA twice a year, and students are prevented from registering without completing the agreement.

Log in to Web Self-Service

➔ Go to web.ramapo.edu
➔ Click on Web Self-Service
➔ Click Enter Secure Area
➔ Sign in with your username and password

Action Item Processing

➔ Click on Personal Information
➔ Click on Action Items

Financial Responsibility Agreement for Registration

➔ Click the link on the left side of the page titled Financial Responsibility Agreement (FRA) for Registration

➔ DO NOT click Return (upper right hand corner) at this time

Review the Agreement

➔ The agreement will be on the right, review it in its entirety by scrolling down

Acknowledgement

→ Check the Acknowledge box to signify you have read and acknowledged the terms of the agreement. Click Save

→ Click Printable Version to view/print the agreement (optional)
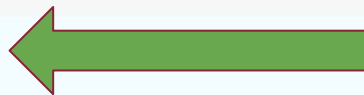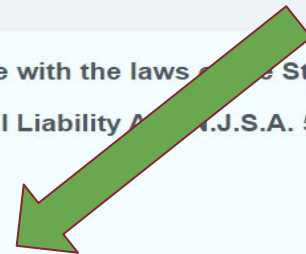
Complete the FRA

➔ The action item will show as Completed and you can click Return to go back to the main menu. You are done!