



Ramapo Staff Association

Meeting of the Executive Board

Thursday, March 5, 2020

Meeting start: 11:35 AM

Meeting end: 12:40 PM

Location: Cahill Career Development Center Conference Room

Attendance

Present: Janelle Ferraro, John Atti, Tim Babasade, Angela Moore, Karen Norton, Eddie Seavers

Guests:

Absent: Joanne Sorace

- I. Board of Trustee Meetings
 - A. Next meeting: Monday, April 27, 2020. Janelle will attend.
- II. Board of Trustee Committee Meetings
 - A. Mission Fulfillment Committee - Joanne
 1. Next meeting: Friday, April 17, 2020 at 11 a.m.
 - B. Audit Committee - Karen
 1. Next meeting: Thursday, April 16, 2020 at 6 p.m.
 - C. Human, Capital, and Financial Resources - Janelle
 1. Next meeting: Thursday, April 16, 2020 at 5 p.m.
 2. Eddie will attend in place of Janelle - confirmed with Brittany
- III. Introducing New Employees to RSA
 - A. John will reach out to Joanne Ehlermann (Human Resources) to ask about RSA flyer/pamphlet inclusion in the "welcome aboard" message to new employees.
 - B. Joanne will also be invited to a future RSA meeting.
- IV. Presidential Search Committee/Maroon Monday communication
 - A. RSA email will be sent out today to include summary information about the Presidential Search and 50th Anniversary Maroon Monday, held over RCNJ Spring Break.
- V. Books and Materials Fund
 - A. RSA will discuss organizing a possible Books and Materials Fund at the next meeting. Joanne is looking into this.
- VI. Events
 - A. Upcoming events will now be placed on the RSA website to improve visibility.
 - B. Review of events:
 1. Happy Hour
 - a) Thursday 3/19: 5-7 PM, Shannon Rose
 2. Potluck at the Padovano
 - a) Friday 3/13: 12:30 PM, Padavano Commons
 3. Bowling
 - a) Monday 3/30, 5-7 pm, Holiday Bowl in Oakland



Ramapo Staff Association

Meeting of the Executive Board

Thursday, March 5, 2020

- b) \$10 per person provides bowling shoes, and 2 games
- VII. Take Your Child to Work Day
 - A. Angela has volunteered for RSA rep, and will attend meetings for this event on the RSA's behalf.
- VIII. RSA Website Updates
 - A. Edits made to the website to improve clarity and transparency.
- IX. Membership Voting
 - A. Preparations are being made for the upcoming voting cycles for RSA President, Vice President, and Members-At-Large
- X. Staff Handbook
 - A. A suggestion has been received by the RSA to inquire about the creation of a staff-specific employee handbook
 - B. The RSA Executive Board will review this, in light of the existing Employee Handbook
- XI. New Business
 - A. At the next meeting, RSA will review the by-laws for re-election.
 - B. At the next meeting, Tim will present a document summarizing the RSA suggestions for the flexible work arrangement.

Meeting adjourned: 12:40 PM