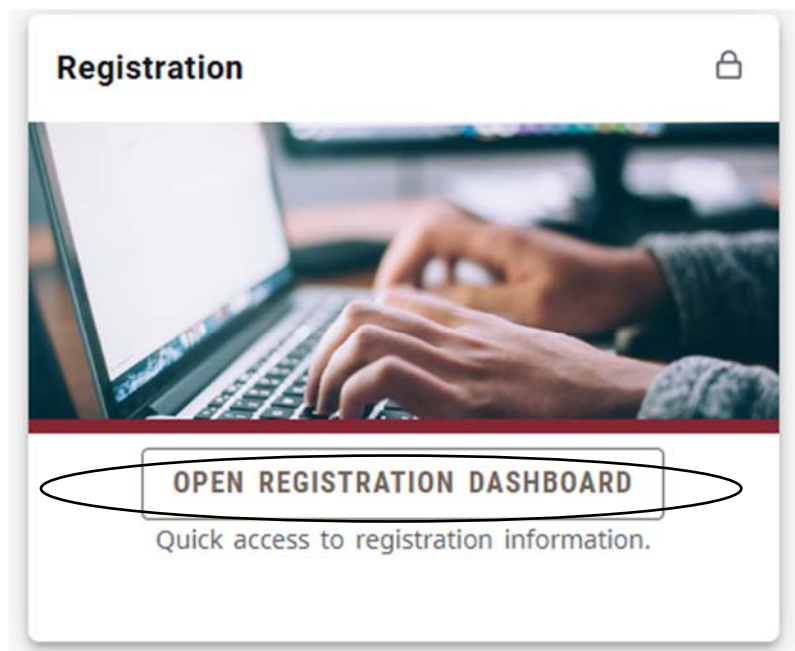


Adding a Course

Visit the Following Website:

o <https://experience.elluciancloud.com/rconj/>

- Click on Open Registration Dashboard



- Click on Register for Classes

Registration

What would you like to do?



[Register for Classes](#)

Search and register for your classes. You can also view and manage your schedule.



[Browse Classes](#)

Looking for classes? In this section you can browse classes you find interesting.



[Browse Course Catalog](#)

Look up basic course information like subject, course and description.

Select a Term

Terms Open for Registration

Spring 2023



Use Pull Down Arrow
to Select Term

Continue

- Select Term
- Click Continue
- In the **Summary** Pane (Located in the Lower Right Corner) you will find a list of registered courses

Continue

Students must click **ADD** to register for a course. The student is not registered until the course(s) are submitted.

The course will be added to your Summary as a panel as a PENDING Status

YOU MUST CLICK SUBMIT AGAIN TO CHANGE COURSE STATUS FROM PENDING TO REGISTERED

Always review the status of the course registration

Register for Classes

The screenshot displays the 'Find Classes' interface. At the top, there are tabs for 'Find Classes', 'Enter CRNs', 'Plans', and 'Schedule and Options'. Below these, a search bar shows 'Search Results — 27 Classes' for 'Term: Fall 2022' and 'Subject: Accounting'. A 'Search Again' button is in the top right. The main table lists three courses, all marked as 'FULL'. The first course, 'PRINCIPLES OF FI...', has an 'Add' button circled in blue. A text box with an arrow pointing to this button says 'You Must Click Add First'. Below the search results, there are two panels: 'Schedule' and 'Summary'. The 'Schedule' panel shows a weekly grid for Fall 2022. The 'Summary' panel shows the course 'PRINCIPLES OF FI...' with a 'Pending' status, circled in blue. A text box with an arrow pointing to this status says 'After Clicking add, the course is moved to a pending status. You must click **SUBMIT** to add the course to our Schedule'. A 'Submit' button is circled in red in the bottom right corner.

Find Classes Enter CRNs Plans Schedule and Options

Search Results — 27 Classes
Term: Fall 2022 Subject: Accounting

Search Again

Title	Account...	CRN	Hours	Days	Term	Instructor	Days	Time	Location	Status	Corequisite	Action	
PRINCIPLES OF FI... Lecture	Account...	221	98	4	41...	Fal...			Off	35 of 35 s...		Add	
PRINCIPLES OF M... Lecture	Account...	222	01	4	40...	Fal...	Yeaton Kathryn ...	S M T W T F S	08:00 AM - 09:4	Main	! FULL:...	ASB Writing Core	Add
PRINCIPLES OF M... Lecture	Account...	222	02	4	40...	Fal...	Yeaton Kathryn ...	S M T W T F S	11:20 AM - 01:0	Main	! FULL:...	ASB Writing Core	Add

You Must Click Add First

Schedule Schedule Details

Class Schedule for Fall 2022

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							

Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.

Panels

Summary Tuition and Fees

Title	Details	Hour	CRN	Schedule Type	Status	Action
PRINCIPLES OF FI...	ACCT 221,...	4	41810	Lecture	Pending	Web Registered

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 18

After Clicking add, the course is moved to a pending status. You must click **SUBMIT** to add the course to our Schedule

Submit

Students must click **ADD** to register for a course.

The course will be added to your Summary as a panel as a PENDING Status

YOU MUST CLICK SUBMIT AGAIN TO CHANGE COURSE STATUS FROM PENDING TO REGISTERED

Always review the status of the course registration

Registrations - Successful

- The course is marked as registered. A check mark appears next to the course on the Class Schedule
- Remember online courses will not appear on the schedule of classes by day and time
- Always review the number of registered and billing credit for accuracy

Schedule

Schedule Details

Class Schedule for Fall 2022

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5am							
6am							
7am							
8am		✓ EARLY AMERICA TO 1865			✓ EARLY AMERICA TO 1865		
9am							
10am							
11am							
12pm							

Summary

Tuition and Fees

Title	Details	Hour	CRN	Schedule Type	Status	Action
SOCIAL SCIENCE I...	SOSC 110,...	4	41784	Lecture	Registered	None
EARLY AMERICA T...	HIST 101, 01	4	40730	Lecture	Registered	None
INTRODUCTION T...	BIOL 101, 50	4	41043	Online Con...	Registered	None

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 18

Error Messages and Registering

- Registration Error Messages appear differently.
- The error message appears in the upper right hand corner
- This course is not on your schedule under status it will state ERROR
- Click Save to remove the course from your record.

Register for Classes

ERROR MESSAGE

 ACCT 221 CRN 41810: As you are not vaccine compliant, you may not register for in person classes. Please select an online class.

Find Classes

Enter CRNs

Plans

Schedule and Options

Search Results — 27 Classes

Term: Fall 2022 Subject: Accounting

Search Again

PRINCIPLES OF FI... Lecture	Account...	221	98	4	41...	Fal...			Off	35 of 35 s...		Add	
PRINCIPLES OF M... Lecture	Account...	222	01	4	40...	Fal...	Yeaton Kathryn...	S M T W T F S	08:00 AM - 09:4	Main	! FULL:...	ASB Writing Core	Add
PRINCIPLES OF M... Lecture	Account...	222	02	4	40...	Fal...	Yeaton Kathryn...	S M T W T F S	11:20 AM - 01:0	Main	! FULL:...	ASB Writing Core	Add

Schedule

Schedule Details

Class Schedule for Fall 2022

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12am							
1am							
2am							

Summary

Tuition and Fees

Title	Details	Hour	CRN	Schedule Typ	Status	Action
PRINCIPLES OF FI...	ACCT 221,...	4	41810	Lecture	Errors Preventi...	Remove

Course is shaded Pink. Pink and Red are used to flag a Fatal Error

ERROR MESSAGE Hover Mouse over link for message

Look Action is to Remove the

0 | Min: 0 |

Submit

Time Conflict

A new feature allows you to spot courses that are in conflict with a currently registered course.

Register for Classes

[Find Classes](#)
[Enter CRNs](#)
[Plans](#)
[Schedule and Options](#)

Search Results — 49 Classes
Search Again

Term: Fall 2022 **Subject:** Critical Reading and Writing

Title	Subject Des	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Linked Sections	Add
FOUNDATIONS O... Lecture	Critical ...	090	01	4	40...	Fal...	Westley Grego...	S M T W T F S 06:05 PM - 07:4	Main	1 of 15 seats re...			Add
FOUNDATIONS O... Lecture	Critical ...	090	02	4	40...	Fal...	Reyes Ramon ...	S M T W T F S 08:30 AM - 09:4	Main	FULL: 0 of 1... Time Conflict!			Add

This section shows as conflicting with a course before you add it to your schedule

[Schedule](#)
[Schedule Details](#)

Class Schedule for Fall 2022

[EARLY AMERICA TO 1865](#) | History 101 Section 01 | **Class Begin:** 08/31/2022 | **Class End:** 12/20/2022
 08/31/2022 – 12/20/2022 | S M T W T F S | 08:00 AM - 09:40 AM | **Type:** Class **Location:** Main **Building:** B
Building Room: 124
Instructor: [Johnson Karl](#) (Primary)
CRN: 40730

Message: Web Registered | **Hours:** 4 | **Level:** Undergraduate | **Campus:** Main | **Schedule Type:** Lecture | **Grade Mode:**

Summary
Tuition and Fees

EARLY AMERICA I...	HIST 101, 01	4	40730	Lecture	Registered	None
INTRODUCTION T...	BIOL 101, 50	4	41043	Online Cou...	Registered	None
SOCIAL SCIENCE I...	SOSC 110, ...	4	41784	Lecture	Registered	None

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 18