



OFFICE OF THE REGISTRAR

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REPLACEMENT DIPLOMA REQUEST

The cost of a replacement diploma is \$30.00. Payment can be made by cash or check (payable to Ramapo College). If you are requesting a replacement due to a name change, and the name change was not already requested, you must submit a Student Name Change Request form along with this form.

Student Information

R# _____, or, if prior to Fall 2006, SS# _____

Date of Birth: _____

Student's name as it should appear on diploma:

First Middle Last

If requesting a replacement due to a name change, please indicate the name that was on original diploma:

First Middle Last

Reason for replacement diploma request: _____

Mailing Address for Diploma

Address: _____

Address 2/Apt: _____

City: _____ State/Province: _____ Zip/Postal: _____ Country: _____

Current Email: _____ Cell Phone*: _____

**Used to provide a digital diploma*

The signatures on this replacement diploma will reflect the current College administration. Replacement diplomas take approximately 6-8 weeks for processing and shipping.

SIGN HERE

→ Student's Signature: _____ Date: _____

Registrar Use Only

Date Rec'd: _____ Fee Rec'd: _____ Diploma Ordered: _____ Drawer Checked

Major: _____ Honors: _____ Balance: _____ Holds: _____

Grad Date: _____

Revised 1/25