



OFFICE OF THE REGISTRAR

o. (201) 684-7695 | f. (201) 684-7956
e: reg@ramapo.edu | ramapo.edu/registrar

FERPA WAIVER

Note: Form must be submitted in person (D-224) or by email (reg@ramapo.edu) from the student's Ramapo email.

Last Name _____ First Name _____

R# _____ Ramapo Email: _____@ramapo.edu

In accordance with the Family Educational Rights and Privacy Act (FERPA), Ramapo College of New Jersey officials will only disclose confidential information from a student's educational record to parents, guardians, or other third parties provided the College has this waiver from the student on file. Completion of this waiver gives College officials permission to discuss an educational record with someone other than the student themselves.

This waiver will be kept permanently on file, and College officials may release information to the individual(s) who have been designated below. If for any reason a student decides to revoke this waiver, they must write a notice withdrawing the consent, indicate the individual(s) affected, and submit it to the Office of the Registrar in person (D-224) or by email (reg@ramapo.edu) from the student's Ramapo email.

By signing below, I consent that Ramapo College of New Jersey officials may disclose and discuss the following confidential information with the individual(s) listed on this form (please check all that apply):

- Academic Records (grades, transfer information, academic standing, grade point average, schedule of classes)
 - Financial Information (bill, tuition/fees, past due amount, payments made, loan/grant/scholarship information)
 - Student Life (disciplinary information, student status, residence life information) *
- *Medical records are not covered under FERPA – contact Health Services (201-684-7536)*

Information may be released to (please print):

Name Relationship to Student

Name Relationship to Student

Personal Security Question: The individual(s) listed above will be asked the question you create below when they call or email Ramapo College of New Jersey officials. They must provide the answer in order to access information.

Samples: Name of student's elementary school? Name of student's first pet? Make/model of student's first car?

Question: _____

Answer: _____

Signature: _____ **Date:** _____

Office of the Registrar Use Only

Initials: _____ Date: _____

Revised 12/23