Dropping a Course in Web Self Service 9

- Visit the Following Website:
  - [https://ssba.ramapo.edu:8443/myssb/twbkwbis.P_WWWLogin](https://ssba.ramapo.edu:8443/myssb/twbkwbis.P_WWWLogin)
- Enter Username
  - IE: jramapo
- Enter Password
  - Enter your Email Password
- Click Login

- Click on Student Services and Financial Aid Tab
- Click Student Registration

- Click on Register for Classes
- Select Term
- Click Continue
- In the Summary Panel (Located in the Lower Right Corner) you will find a list of registered courses
• Next to each course there is an Action Pull Down Option.
• Click on the Pulldown Arrow next to the course you want to drop from

Click Submit
• The Status will be deleted.
• The course is removed from the calendar
• Review Course Credit. If you dropped a course the number of registered credits will be reduced.