

**SOURCE DISCLOSURE FORM**

**BID SOLICITATION #:** \_\_\_\_\_

**BIDDER:** \_\_\_\_\_

The Bidder submits this form in response to a Bid Solicitation issued by Ramapo College of New Jersey, in accordance with the requirements of N.J.S.A. 52:34-13.2.

**PART 1**

All services will be performed by the Contractor and Subcontractors in the United States. **Skip Part 2**

Services will be performed by the Contractor and/or Subcontractors outside of the United States. **Complete Part 2.**

**PART 2**

Where services will be performed outside of the United States, please list every country where services will be performed by the Contractor and all Subcontractors. If any of the services cannot be performed within the United States, the Contractor shall state, with specificity, the reasons why the services cannot be performed in the United States. Ramapo College of New Jersey will review this justification and if deemed sufficient, may approve.

| Name of Contractor/<br>Sub-Contractor | Performance Location by<br>Country | Description of Service(s) to be<br>Performed Outside of the U.S. | Reason Why the Service(s)<br>Cannot be Performed in the U.S. |
|---------------------------------------|------------------------------------|--|--|
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Any changes to the information set forth in this Certification during the term of any Contract awarded under the referenced Bid Solicitation or extension thereof will be immediately reported by the Contractor to the Procurement Department of Ramapo College of New Jersey.

If during the term of the Contract the Contractor shifts the location of services outside the United States, without a prior written determination by the Director of Procurement of Ramapo College of New Jersey, the Contractor shall be deemed in breach of Contract, and the Contract will be subject to termination for cause pursuant to Ramapo College of New Jersey Standard Terms and Conditions.

**CERTIFICATION**

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that Ramapo College of New Jersey is relying on the information contained herein, and that the Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with Ramapo College of New Jersey to notify Ramapo College of New Jersey in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with Ramapo College of New Jersey, permitting Ramapo College of New Jersey to declare any contract(s) resulting from this certification to be void and unenforceable.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_