# TLTR Grant Proposal

**Instructions:**

* Complete the proposal and submit it via email by the deadline to provost@ramapo.edu. The Office of the Provost will distribute received applications to the TLTR Grant Committee.
* Deadlines: Fall cycle applications are due the 3rd Friday in November. Spring cycle applications are due the 4th Friday in March.
* All applicants will be notified of their award status prior to the start of the following semester.

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**Title:**

**Proposal Author(s):**

 **□ Faculty □ Librarian □ Professional staff who teaches**

**Date of Submission:**

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**Abstract:**

**Scope & Duration (single class, discipline, interdisciplinary, etc.):**

*If applicant can’t use funds within the designated time stated on the application, at the end of the fiscal year the funding will be rolled over to the next TLTR Grants cycle, and the applicant is encouraged to apply during another session.*

**Activities (how will the technology be used to promote student learning):**

**Student Learning Outcomes:**

*Please indicate how your project is connected to student learning, whether in or outside the classroom*

**Evaluation Plan:**

*How will you evaluate whether this project or this technology was ultimately successful? You may include an assessment plan, especially if your evaluation connects to the achievement of your student learning outcomes.*

**Please describe how this proposal is innovative:**

**Please describe how this activity will be sustained after the grant period:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Budget Item**  | ***Include link (URL) to purchase item*** | **Rate or quantity** | **Total Cost** |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |
| **Total Cost of Proposal** |  |  |  |

**Please describe your Project Timetable:**

**Have you received a TLTR award in the last 3 semesters?**

**If yes, when? Is this a completion of a prior award?**

**Presentation**

How would you present the results of your grant in a method that can be linked to the TLTR website. (e.g. a report, power point, or video demonstration). This must be done within a year of receiving funding.

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**Grant Application Checklist for Grant Committee**

* Item or service is not already available on campus
* URL or item or service to be purchased is included
* Application to teach in or out of the classroom clearly outlined
* Scope: single class, discipline, interdisciplinary, etc.
* Student learning outcomes clearly defined
* Evaluation plan clearly defined
* Duration of project specified
* Acknowledgement of prior TLTR awards
* I agree to present the resulting project on the TLTR website within a year of receiving funding.