

MINUTES

Ramapo College Board of Trustees

Deans' Council

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Monday, April 4, 2022, 10:00 am - 12:00 pm

AC 202

A. Approval of Minutes

The minutes from the March 17 meeting were approved.

B. Search Procedures

N. Morgan Agard, J. Ehlermann, and R. Jans joined the meeting.

N. Morgan Agard shared there appear to be some inconsistencies in procedures for faculty searches. She requested the Deans reiterate the procedures when charging the search committee; R. Jans added that J. Ehlerman is taking a proactive approach to meet with the chair and go over the process.

There were comments on the timeline of the process; J. Ehlerman agreed that the timelines need to be tighter to avoid losing candidates to other institutions.

N. Morgan Agard noted the policy does not require two interviews, however, that is the preference for faculty searches. The first interview should be by phone to eliminate a first level of bias. The second interview could be via Webex with video or on campus. The Deans agreed two interviews are necessary.

S. Hangen inquired if public presentations are open to attendees beyond the campus community. N. Morgan Agard responded no, and perhaps it should be retitled to "campus presentation."

E. Petkus inquired about reference checks. R. Jans responded the hiring manager can appoint a member of the search committee to conduct reference checks on their behalf. Reference checks should only be conducted for the one finalist.

C. Lecturer MOA Update

S. Gaulden shared that the MOA is still in negotiation. She will provide an update as soon as more information is available.

D. Course Schedule Debrief

The Deans discussed the course schedule. S. Gaulden noted that there were too many courses in peak time blocks. E. Petkus requested that rooms be rolled over. P. Campbell also suggested building an entire academic year's schedule. S. Hangen shared there were issues with getting space in their allocations for newly-approved ARC courses.

E. Revised Academic Program Proposal State Approval Process

S. Gaulden provided an overview of the revised review process for new degree programs. She will discuss the process with the ARC chair so it may be included in the updated ARC manual.

F. Upcoming Events

4/6 at 5pm (Galleries): Closing Reception for Spring Exhibitions

4/7 at 1pm (SC 156-158): The Future of Ramapo

4/8 - 4/10, 8pm (Sharp): Theater production of *Everybody*

4/11 at 1:15pm: Opening Proclamation of EOF Awareness & Asian-Pacific Islander Heritage Months

4/18 at 1pm (SC 157-158): Option 1 for Strategic Postures Statement Roundtable

4/20 at 2pm (Pavilion): Psychology Symposium

4/20 at 2pm (York Room): Fulbright Day

4/20 at 4pm (Friends Hall): Scholars' Day

G. New Business

Admissions Update: C. Romano thanked the Deans for their support during Admitted Students Day. He shared good news that deposits are tracking ahead of last year at this time. The Deans will receive lists of targeted majors to conduct personal outreach.

Priority Needs Proposals: The Deans should send S. Gaulden the revisions to the proposals going forward to Cabinet. There were comments about the process.