Graduate Council Meeting
February 10th, 2022 @ 10:00 am
SC 157

Agenda

1. Call to Order - 10:03 am


3. Approval of 1/13/22 minutes
   3.1. Motion - E Saiff, K Ray
   3.2. Vote - ALL

4. Enrollment Report - VP Chris Romano
   4.1. Froze file at 102%
   4.2. Graduate Projections for Summer/Fall 2022
      ■ Projected graduates
      ■ 3 year data analytics
      ■ Final #s to be shared in the next 2 weeks
   4.3. Associate Director of Graduate Admissions - Update - Posted

5. Provost's Report - Interim Provost Gaulden
   5.1. Budget Check-in shortly - budget adjustments making budget office aware
   5.2. Course Mod App - connecting course mod app/banner mapping update
   5.3. Mask Update - NJ government decision and cabinet discussion

6. Graduate Student Representative - SGA - Graduate Senator - Andraya "Andy" Annucci
   6.1. Election to position, MFA student

7. By-Laws Revision/Update - Dean Aaron Lorenz, Dean Eddie Saiff
   7.1. A Lorenz - The language and structure needed adjustment
   7.2. A Lorenz - Bylaws and policies and procedures are together - and should be separated
      ■ All but first page to be removed for bylaws
   7.3. Scott Frees - Final document to be finalized and will send out for review and will be on agenda next month

8. Course Scheduling / Scheduling Efficiency Demonstration - Scott Frees
   8.1. S Gaulden - Scott has customized the course mod app and wanted Scott to
8.2. S Frees - Filtering by level, GE, full time faculty vs adjunct, time block comparative analysis
8.3. S Gaulden - classroom space projections and analysis
8.4. S Hangen - training for unit secretaries for Course Mod App needed
8.5. S Gaulden - Course schedule finalized by march 4th, registration by april 4th
8.6. C Romano - booster update
    ■ Eligibility clarification and booster roll-out details
    ■ Updates coming

9. **Graduate Student Academic Standing** - Scott Frees
9.1. [https://www.ramapo.edu/provost/policy/graduate-academic-standing/](https://www.ramapo.edu/provost/policy/graduate-academic-standing/)
    ■ S Frees - main question - is there a consistent way to notify students of when students fall into probation status
9.2. Template notification letter - review from April 2021
    ■ S Frees - review of template letter
    ■ K Ray - Registrar office to manage notification
    ■ C Romano - need for institutional communication
    ■ Vote to approve letter and Registrar process
9.2.■.1. Move - S Frees
9.2.■.2. Vote - ALL
9.3. A Beecher - Question about appeal dismissal
    ■ A Dovi/D Couzens - formalizing withdrawal and leave of absence from Provost’s Council
9.3.■.1. Subcommittee after Provost’s Council update

10. **Dual Master’s Degree Report** - Amanda Beecher, Diane Couzens, Carolyn Ucci, Juan Cabrera
10.1. D Couzens - further review of policies and research
    ■ Met with SA, FA, HR, and Registrar
    ■ Findings based on logistics
    ■ Conclusion that only consecutive degrees makes more logistical sense
    ■ Changes through policies
10.1.■.1. Transferring Academic Credit - Update Review
    10.1.■.1.1. Up to 15 credits or up to 25% internally from 1 program to another program
    10.1.■.1.2. BW - Billing Clarification
10.1.■.2. Concurrent Enrollment Clarification
10.1.■.3. Graduate Student Credit Load - no changes
10.1.■.4. HR Policies
    10.1.■.4.1. No revisions - for waiver, only applying once
10.1.■.5. Recommendation to Vote on Changes
    10.1.■.5.1. Motion - D Couzens
    10.1.■.5.2. 2nd - E Saiff
    10.1.■.5.3. Vote - AYE

11. New Business
11.1. AA - Liaison Meetings coming up

12. Adjournment - 1135am

12.1. Motion - E Saiff

12.2. Vote - AYE