

Graduate Council Meeting

October 8, 2020 at 10 am

Via WebEx

Minutes

1. Attendees - **Kathleen Burke, Juan Cabrera, Peter Campbell, Brian Chinni, Diane Couzens, Connie Crawford, Anthony Dovi, Scott Frees, Susan Gaulden, Julie Good, Susan Hangen, Aaron Lorenz, Ben Neil, Fernanda Papalia, Ed Petkus, Kathleen Ray, Stephen Rice, Chris Romano, Eddie Saiff, Debra Shultes, Beth Walkley**
2. Call to Order
 - a. 10:03am
3. Approval of September 8th Meeting Minutes
 - a. Motion by Eddie Saiff
 - b. Seconded by Ed Petkus
4. Enrollment Updates
 - a. 9/14 file freeze
 - i. 12.5% of student population - graduate
 - ii. Enrollment document will be sent to Directors to review prior to the budget meetings striving for further efficiency
 - b. Upcoming plans for next AY budget and budget review meetings
 - i. Steamline analysis of information
 - ii. Directors to think about resource needs for fall 2021
 - iii. Looking ahead to spring for now - fall after new year
5. GLEX Procedure Update - Anthony Dovi, Fernanda Papalia, Trish Laprey, Brian Chinni, Ben Neil, Julie Good, Ed Petkus
 - a. Group has not met, will meet this week - Proposal - at next meeting
6. Update from Fernanda about tracking 4+1 majors (unit secretaries, directors) reports
 - a. The Registrar has been meeting with some Directors about reporting, and can meet with others who need assistance.
 - b. Training has occurred with MSAC, MASE
 - c. Sharing lists to compare names - and track folks
 - d. UAchieve - exception, training updating audit - Dean and Program Director training
 - e. Susan Gaulden stated cross listed courses can be updated as shared electives in UAchieve
7. **Cross-Listing between graduate programs:** This is a continuation of our discussion from last semester. Debbie Schultes, Beth Walkley, and Kathy Stathis are invited to the meeting to help explain the relevant constraints.
 - a. Scott Frees introduced the topic
 - b. Beth Walkley stated currently revenue going to program where course is taught
 - c. Chris Romano offered, from enrollment perspective, an MSDS student is MSDS student, whether they take another elective from another program

- d. Ed Petkus advocated for a collective incentive to raise all ships
 - e. Susan Gaudlen reminded group of requirements of programs to be cost centers
 - f. Kathy Burke stated that our pricing outdated and the need for consistent pricing
 - g. Juan Cabrera stated the benefits cross-listing - business analytics conc - easier and more resourceful to offer courses
 - h. Chris Romano advocated for standard fees/one price programs and that the per credit rate is outdated - fees that need to be paid, cluster of electives listing - 1 cost
 - i. Chris Romano and Susan Gaudlen stated any changes to pricing would need to go to the board for approval
 - j. Kathy Burke advocated for all to look at all curricula - and see what is redundant and how can we make it more efficient?
 - k. Scott Frees collected all comments and concluded the need for consensus in the short term but that there would be a differential; Long term - fall 2021 - charge by program
 - i. Proposal - Action Items
 - 1. Founding of a sub-committee to study and propose new Program tuition charges - fees excluded
 - a. Chris Romano, Ed Petkus, Beeth Walkley, Scott Frees, Connie Crawford, Julie Good, and Brian Chinni
 - 2. Founding of a sub-committee to study and propose collection of cross-listing electives
 - a. Juan Cabrera, Ben Neil, Kathleen Ray(lead to gather electives)
 - b. Depository of courses
 - i. Program directors to send Kathleen Ray courses for cross-listing before meeting and proposal
8. **By-Laws:** Founding documents from 2008 have been located and will be distributed. We can discuss how we might approach these, regarding updates/revisions in upcoming meetings.
- a. Susan Gaudlen stated the need to have updated policies and that the council has the authority over all policies that affect graduate
 - b. Susan asked if a student should serve on graduate council
 - c. Susan would provide followup to this topic later in the semester
9. New Business
- a. Kathy Burke referenced the need to update our Standards and Procedures website to reflect offering a Doctorate - DNP
 - b. Fernanda asked Kathy Burke about DNP grading, Kathy stated grading same as MSN
 - c. Anthony Dovi stated he will be inviting Joe Connell, AVP of Student Success - to present at next grad council about Connect and graduate student tracking
10. Adjournment
- a. Motion - Eddie Saiff

b. Seconded - Aaron lorenz