School of Contemporary Arts
Unit Council Meeting
April 24, 2019

Attendance:
Bonnie Blake, Mack Brandon, Rachel Budin, Regina Clark, Gilad Cohen, Satarupa Dasgupta, Kelly Dolak, Renata Gangemi, Marc Gidal, Shalom Gorewitz, Zach Layton, Ann Le Pore, Rebecca Leung, Jonathan Lipkin, Lisa Lutter, Lawrence Mascia, Nakia Matthias, Edna Negron, Chris Reali, Neel Scott, Ruma Sen, Beba Shamash, Sarah Stackhouse, Maria Vail, Terra Vandergaw, Warner Wada

Dean Campbell called the meeting to order at 1:05 pm

Approval of Minutes:
Minutes from the February 27 and March 27 meetings were approved

Guests:
- Janelle Ferraro: Announced the President’s Staff Recognition Program, which recognizes leadership, project, and service by staff members; deadline for submissions extended until May 30; nomination forms available online: www.ramapo.edu/president/recognition
- Debra Stark (CA Career Advisor) provided handouts on Handshake and discussed the internship/co-op process and requirements

Personnel Items:
- 4th, 5th, 6th and Tenure applications due May 15
- 4th Year Reappointment Candidates: Zach Layton, Nakia Matthias, Chris Reali
- 6th Year Reappointment Candidate: Joel Weissman
- Tenure: Gilad Cohen, Rebecca Leung
- Unit Personnel Committees were elected for 2019-2020

Dean’s Announcements:
- Scholar’s Day: today in Friends Hall from 3:00-5:45; 3 CA students are presenting
- Budgets: due to the budget deficit, significant cuts are being made in 2020; Dean to speak to faculty on planning for next year
- Berrie Center Director: 3 candidates visits on May 6 and 7; faculty are encouraged to attend the meet and greet

Curriculum:
- Course capacities raised on courses for Fall and Spring
- 4 Year schedules/plans to be finished by April
- Advisement- use U-Achieve for transfer and first year students; will include all students except graduating seniors by Fall 2019
- Year of Middle East and North Africa-any courses or related programs recommendations should be sent to Ben Levy
- Degree Completion Program-expansions for satellite opportunities are in discussion with Raritan, Hudson, Passaic schools
- MFA in Music (Creative Music Production) approved by Provost and moved to ARC; program to begin in Fall 2020
Alumni Relations:
- Dean is working with Alumni Relations to bring more alumni to events and increase funding
- Regina Clark volunteered to serve on the 20th Anniversary Committee for the Fall event in November
- Alumni database- send contact and employment/education information to Maria

Committee Reports:
- Jonathan Lipkin (CA Curriculum Committee):
  - for direct core assessment, a couple of courses were taken from each major
  - for indirect assessment, syllabi were reviewed
  - reviewed upper level core and ideal number of sections in each core

Meeting adjourned at 2:35 pm
Submitted by Irene Grskovic, Unit Secretary