

## Deans Council Meeting Minutes

October 4, 2018

**Attendance:** S. Becker, E. Petkus, S. Hangen, E. Saiff, E. Siecke, P. Campbell, C. Romano. Invited Guests: B. Foster, Associate Registrar.

The minutes from the September 20<sup>th</sup> meeting were approved unanimously.

**Faculty Credentials and Accomplishments** – S. Becker asked the deans to appoint someone in their department, to provide G. Khaneja with faculty credentialing information. This should be done by the end of October.

**Delaware Study** – Current Ramapo numbers were compared with standards from 2016. The deans were encouraged to review the numbers in more detail at their leisure.

**Credit for Faculty Teaching Graduate Courses** – The provost would like to review the current 4 credit system that is in place for teaching graduate courses. He is in favor of changing the system back to 3 credits, which would impact on faculty load. He offered some suggestions to offset this issue including offering reassigned time and distributing faculty load over more than one year. Nicole Morgan Agard and Martha Ecker will be brought in a future deans council meeting to discuss the situation in more detail.

**OSS Statement** – There was discussion of placing a new blurb on syllabi that addressed students needing OSS accommodations. David Nast provided some wording which was edited by the deans.

**Curated Email** – A new email announcement system is being put into place for faculty and student emails. They will now appear once a week on the Provost's home page.

**Vice Provost Search** – There will be a search for a new vice provost with an intended start date of summer or fall 2019.

**Special Assistant Position** - C. Naporano gave an update on the search for the Special Assistant position.

**Room Assignments** - Beth Foster from the Registrar's Office reviewed room assignments for fall 2019 and the formula that was used to determine the rooms available for each unit.

She also shared that two processes have not been enforced in the last three years:

Non-matriculated students declaring a major by the time they accrue 64 credits and  
Students taking critical reading and writing and math by the time they accrue 64 credits.