

Dean's Council
Minutes, March 4th, 2010

In attendance: L. Chakrin, B. Langer, H. Nejad, S. Perry, J. Geller and C. Romano and E. Rainforth.

B. Barnett opened the meeting with general announcements:

- faculty development - \$15,000 can go back in for new online courses. This is particularly relevant to summer courses. Faculty should be reminded that they will receive \$1,000 to develop a course and 1 credit of payment for first time teaching on line. Conveners must sign off on payment. Online training is also available. If the course is not offered faculty members still receive \$1,000 but not the one credit payment.
- Discussion on adding summer courses to make a full third semester at Ramapo.

International Education

Discussion on recruitment of international students

Providing ESL to existing students and using the service as a recruiting tool

ESL can be developed as a service to the corporate community

Future: develop symposia and lecture series.

Study Abroad Programs

Draw in third parties to instruct Ramapo students abroad.

Evaluate courses that are taught abroad and have them evaluated by faculty.

Remove economic obstacles to students – tapping into federal monies.

Eliminate misconception by faculty regarding work load for study abroad teaching.

Mandatory training of faculty leaders – consisting of 2 ½ days during the week and clear delineation of responsibilities.

Emergency protocols integrated with campus protocols.

Selection of providers and programs

General Comments

Roles of The Roukema Center and schools need to be clarified.

Encourage engagement with faculty and external review of the International Studies program.

Recruit students through Education USA. Recruitment of government sponsored students brings diversity to campus and stimulates out of state tuition revenues.

B. Langer – would like to see a master plan for international education on campus. Deans should be able to review it and make suggestions.

H. Nejad – would like faculty dialog and asked about the meaning of internationalization of the curriculum. Also asked to have an inventory of where we are now, what we have and what are our shortcomings. B. Barnett asked for a three-year master plan which is necessary for assessment.

H. Nejad offered to work with J. Geller to charge the necessary campus-wide committees with the work needed for the master plan.

Advising

C. Romano and D. Jean presented on academic advising:

There is a plan to address some current flaws in academic advising

Current structure is fragmented – many first year seminar advisors are adjuncts and are not available consistently each semester.

It is being proposed that all first year students be advised in CAAFYE.

Development Issues

CAAFYE will always be available to continuing students.

There will be a liaison program with Caafye to meet with the first year seminar class and then establish individual sessions.

C. Romano is hoping to establish a regular structure for academic advising and set advising months such as October and April. Faculty members from each school who advise students should be rewarded for this effort. He is also looking for faculty members nominated from each unit to be included in membership on the Academic Advising Council. He would like this by April 1.

Policies

E. Rainforth discussed the Repeat Grade Proposal – which had been approved by ARC. Minor changes were suggested.

The Residency Requirement policy proposal was also discussed. It was agreed that the last line in the policy should include: “the final 32 credits of a student’s requirements for graduation must be completed at Ramapo College.”

Exceptions to this policy should be sent by the deans to the Vice Provost.

Faculty Load was discussed and assessing CEP and the impact of 4 credit hours.