

Deans' Council

November 17, 2011

Attendees: B. Barnett, E. Daffron, L. Chakrin, H. Nejad, S. Perry, E. Siecke, E. Saiff, C. Romano, M. Cammarata, M. VanDerWall.

BIT - B. Barnett opened the meeting and welcomed M. Cammarata and M. Van DerWall who were available to speak on BIT (Behavioral Intervention Team) and issues surrounding student behavior. BIT would like to engage with faculty and offer them an over view of available support systems and discuss the most appropriate method of dealing with then different issues that students present. The goal is to provide this information in whatever format best received and most useful for faculty.

BIT is available from 8:30 am to 4:30 pm – they are not a 24-hour crisis center.

If there is an immediate concern about a student Public Safety should be contacted.

Discussion on interim suspension from class procedures – currently these are listed in the Student Handbook. This is a topic that can be discussed through FRC.

S. Perry suggested a mass mailing at the beginning of every semester to go out to all faculty. It was noted that this information should also be available on the web though where it should appear remains up for discussion.

Instructional Sites –Other instructional sites that offer Ramapo College courses should be listed or recorded somewhere at Ramapo and with the Middle States Report. Additional locations are described as having at least 50% of degree programs offered off our campus. If we have additional locations, a substantive change must be submitted and a site visit may be required. An instructional site is one where we offer at least one course but less than 50% of a degree program, and while those sites too must be reported to Middle States, they do not require a substantive change. If a particular site is strategic and needed the provosts' office must know so a report can be sent in and done in advance otherwise Ramapo will not be considered in compliance.

CWAC Compensation – Coordinators are appointed for two years - until June 30, 2012. They are currently being reassigned one course for the semester. This is not sustainable for the long run, but there is still a need to encourage faculty to be devoted to the project and not lose momentum. A stipend of \$2500 in the fall and then again in the spring was proposed. At a recent meeting, assessment coordinators felt that this was a fair proposal.

E. Saiff – said that if this is permitted we are losing everything that was agreed to by the faculty in CEP.

S. Perry pointed out that this (Assessment Coordinators) is a much greater service by faculty than some other duties.

Assessment of CEP - Goal 1 - Continue to monitor and assess the CEC; Goal 2 – Create a curriculum that reflects the pillars - Word changes on goal 2 and Goal 3. Encourage faculty to reference one or more pillars in their syllabi. Under each goal there should be an action item. Make clear that the desired outcomes on course syllabi are clearly stated and accessible.

- C. Naporano is to contact deans to set a retreat date for January 2012. The itinerary will be to plan for FY 13.
- C. Romano reminded everyone about the last two recruitment events of fall – Multicultural open house on November 19 and Dec. 4 Open House.

Service and Tenure and Promotion – The Design group subcommittee consisting of M. Poran and B. Goldstein approached J. Jeney to see if there was a way to include certain types of CEC activity in service. The Design team is currently working on language and will bring their suggestions back to provost and group to request incorporation in criteria.

Three major criteria to consider for Tenure and Promotion:

- Effective Teaching
- Scholarship or contribution
- Various activities and products - can count in one or more categories.

If faculty is compensated it does not count as service no matter the activity.

Compensation consists of a stipend or reassigned time.

Decision to transition to a stipend for individuals who serve on assessment committee -\$2500 per semester for two years.

B. Barnett suggested this topic be brought to a vote since there were differing points of view.

Everyone was asked to review the compensation issue and proposed language. The topic will be revisited at another time.

W – Grade – discussion on students' rights, faculty input, and right of refusal.