

Deans' Council Meeting

Held: August 23, 2012

Attendees: B. Barnett, E. Daffron, L. Chakrin, E. Saiff, L. Siecke, S. Rosenberg, S. Perry, H. Nejad and C. Romano.

C. Romano gave an update on discounted housing on campus – this is a commitment for four years and will be in effect next fall 2013. This is not a new concept to NJ but an idea that should help Ramapo attract out-of-state students.

This year every guidance counselor who has recommended Ramapo is being invited to visit the campus.

Independent Study

E. Daffron reviewed the Independent Study Form.

Formatting changes were suggested--changes have to be incorporated before the new catalog becomes effective in September 2012.

- The next deans' council meeting will review catalog section with limits on independent study.
- Corrections and additions noted for Independent Study Template.
- Suggestion made to keep a copy of the form in the deans' office.

Academic Integrity Procedure introduced as information item -- already approved by the provost. There was significant revision to procedure--revised to make it more in line with the Student Handbook.

- Reunify the Academic Integrity Procedure. Created the Academic Integrity Board parallel to what is now the Judicial Board – Same makeup as Judicial Affairs.
- The Academic Integrity Board will now be housed in Academic Affairs or the Vice Provost's office.
- E. Daffron to confer with Attorney General re: having students sit in on academic integrity hearings.

Academic Advisement Plan – Preparing for fall semester – and mandatory advising component for sophomore students.

- All students in their third semester and beyond will be assigned a faculty advisor.
- All fall 2011 students who return for their second year with a declared major will meet with their faculty advisor prior to spring registration.

CLA Results – Administered CLA last academic year - target was 100 full year students in the fall; actual number - 90. Taken fr/first year seminar courses. Administered to graduating native seniors in the spring, target 100 – actual number 93. This was administered across the schools using Capstone courses.

CLA gives the average score at the institution for various parts of exam and includes percentile ranks comparing participating institutions and value added score.

Discussion on expectation of senior students, results of testing, and overall sample.

CEC form review – Provost would like each dean to assess approximately 100 random courses and bring the data forward.

The COPLAC Research Conference will be held at Western Connecticut State University. Students will be invited to attend. It will occur October 26 and 27. S. Murchio in the Provosts' Office will again be coordinating and making arrangements.

Provost would like quarterly tracking for ;

- Travel
- Faculty Student Research
- Platinum Funding

First due date will be in November.

Deans have to demonstrate that funds are being used for the original purpose and that money is being spent out.

Discussion on payment of Honoraria for speakers and guidelines for payment.