

Provost's Council Minutes
Held: April 28, 2011

Attendance: B. Barnett, E. Daffron, J. Jeney, G. Tabback, C. Romano, E. Rainforth, H. Nejad, M. Vides Saade, L. Chakrin, S. Perry, S. Rosenberg, B. Langer, B. Goldstein, J. Morley, P. Chang, D. Echols Tobe and D. Reed.

E. Daffron called the meeting to order.

- The minutes from March 24, 2011 were approved.
- **College Honors Policy** – M. Vides Saade reviewed changes that had been made to the policy and minor edits.

The policy was approved with the addition of undergraduate added to wording in item 3 – To Whom Does the Policy Apply.

Policy was approved with one voter in abstention.

Student Learning Goals for CEC

This is an informational item not a policy. B. Barnett publicly thanked Faculty Assembly for taking on this task of developing goals and for the progress that had been made to date.

General Education Policy – B. Barnett made an addition to the first paragraph of the policy and other wording changes were suggested for the procedure. Policy approved with corrections noted.

Transfer of Faculty Policy and Procedures

The Policy for Transfer of Faculty from one school to another was approved with minor corrections and would be brought to Institutional Policy Review.

Online Course Manual –

Page 7 – Discussion on on-line tutorial portion and monitoring online load of residential students.

Suggestions on edits:

B. Barnett suggested dropping last line of paragraph 1 under section IX, and approval from the dean – pg 3 – last bullet.

Page 4 - #2 – delete last line, delete policies from page 1 in title.

H. Nejad questioned the number of online classes a student can take. Discussion followed on the number of online courses that can be taught by faculty and taken by students.

B. Barnett will bring back a policy to accompany these procedures; there is nothing to approve at this time. This is a living document that can be changed.

Overload Policy – J. Jeney requested that the policy be reworked and considered at a future meeting.

Policy 303 – College courses for high school students. New wording has been added about approval from the guidance office. C. Romano will develop procedures to accompany the policy.

Policy 314 – dean's list – policy has not changed – minor changes to procedures.

Policy 315 – Graduation with distinction minor language changes – added additional number to each category. Suggestion to delete line with P grades.

B. Barnett suggested different wording to be used on Latin honors graduates. Feedback on this policy should be sent to C. Romano and this will be brought to next provosts' council.

Policies 303, 314 and 315 were activated into review by E. Daffron.

Senior Survey – Response rate is around 45% which should be higher. Please direct faculty to encourage students to complete this survey.

S. Rosenberg asked about identifying a cohort for the CLA. There are two cohorts selected with incoming freshman in fall and outgoing seniors in spring.

J. Morley - announced that next fall faculty assembly will be having elections for executive council positions. Deans are asked to identify faculty who are most qualified for these positions and ask/encourage them to step up for the positions.