

**Provost's Council Minutes**  
**Held: September 29, 2011**

Attendance: B. Barnett, E. Daffron, J. Jeney, G. Tabback, C. Romano, E. Rainforth, H. Nejad, S. Perry, S. Rosenberg, J. Morley, P. Chang, D. Echols Tobe, D. Reed, P. Rice, E. Siecke.

E. Daffron called the meeting to order.

- Everyone was asked to introduce themselves.
- Minutes from April 28, 2011 were approved unanimously.

**Policy 303** – College Courses for High School Students – Originally reviewed during April provosts' council meeting. Procedures were added. Motion to approve policy with one word change. Approved unanimously.

**Policy 314** – Dean's List – Wording on eligibility requirements to be added to procedures. C. Romano made motion to approve the policy and it passed unanimously with revisions as noted.

**Policy 315** – Graduation with Distinction – Policy and procedure had minor revisions and edits. Motion to approve with edits on Baccalaureate and undergraduate degrees. The policy passed unanimously.

**Policy 317** – Graduation Requirements – Introduced for discussion by C. Romano. Suggestion was made to link to other policies that reference graduation. Additional word changes suggested – activated into review. May be reviewed again at Provost's Council meeting on October 27.

**G. Tabback** – spoke about Windows 7 Upgrade and Office 10. Expect upgrades to be completed across campus by January 2012. There have been minor issues with compatibility with newer computers, though most of these issues have been resolved after working with DELL. If there are still problems let G. Tabback know. All calls for assistance should go to the Help Desk.

**P. Chang** – Update on Student Affairs. This is a highly motivated and engaged freshman class. There are fewer serious incidents on campus. Shuttle times and destinations have been expanded. The Center for Student Involvement formed a volunteer college programming board and now has programs that occur every Tuesday, Thursday, Friday and Saturday for the entire year. Fledge is the new mascot – he is a baby Roadrunner. Fledge maintains a tweet to students so students can get announcements through email and mobile phone.

- Lots of activities planned for students
- Trying to increase school spirit
- Staying in the Green Zone – responsible consumption about alcohol and what is a safe amount for a student to drink .

- New athletic director, Chuck Gordon, joining Ramapo on Monday, October 3.
- Concern: First time in years there is vacancy (5%) in the residence halls.

B. Barnett – discussion on scheduling – 10 – 12 classrooms will be offline for next two years. Regular class schedules will have to change. Will have to fully utilize the entire week and day, and likely to see more 8 o'clock classes and spread into the afternoon and evening. This year staying at no more than 25% of courses at undergraduate level that meet less than two days a week.

**B. Barnett** – Student Engagement Initiative – reviewed key points of student engagement plan. Everyone is working very hard to keep students engaged and become members of college community.

**J. Morley** – Deans are formally invited to attend the Faculty Conference on Wed, October 5.