Minutes for “Design Team” meeting, held on 9/21/11. Meeting facilitated, and notes prepared, by Maya Poran.

In attendance (in alphabetical order): Michael Alcee, Karen Booth, Rick Brown, Eric (E.) Daffron, Marita Esposito, Ben Kleinman, Ed Petkus, Maya Poran (co-chair), Nicole Prisco, Danielle Reed, Clifton Shambry, Ash Stuart, Trish Williams.

All were welcomed back, and wonderful new members introduced!

There was brief discussion about why the term has changed from “experiential” to “enrichment.” The group agreed that actually saying “enrichment” instead of just “CEC” was helpful and more positive. (minute-writer’s apology here: below it continually says “CEC”) :)

Working Groups provided updates and plans for the semester.

Rick shared the development of the Web Working Group: The website is being planned, along with the creation of a central calendar. Plans for a live calendar are underway, and also discussed was the use of Orgsync for future CEC activities. It was agreed that the Website was priority and hopes are to have it up and running soon.

Eric shared the progress on Assessment, and the group’s examinations of syllabi and work with ARC. Further assessment will be accomplished at the level of looking at student work. In October the hope is to share syllabi results with the larger group, and in January to discuss student work and see where student work is in a global sense.

Lysandra’s notes for the Faculty outreach group were shared in absentia: While the group has not been able to meet in full, she has begun creating Faculty Resource Center monthly broadcast emails focused on the CEC. In addition there are plans to hold an experiential learning focused faculty institute.

Maya shared on behalf of the rewards and collaborations working group: The group has already started to reach out to others in community, plans for a student award is underway, plans for staff recognition and CEC activities to be included in Staff Awards, also plans for Spotlights on CEC activities among Students, Faculty and Staff (to interface with Web Working group). Ben raised the issue of the formation of subcommittees to manage award criteria.

After the updates, the student members of the group shared their perceptions of the CEC and how students across campus are experiencing it. Suggestions were made that faculty should explicitly discuss the CEC in class and how it works with the class.

Eric then shared the Assessment Plan DRAFT document for the CEC that is to go into the WEAVE Database. It was agreed that the plan could be added as-is, and that each Working Group could decide if a) they wished to create their own Assessment plan for their group and b) if so, such additions could be input to WEAVE at any time. It was stressed that this would be internal assessment for the benefit of the group’s goals.

The Group agreed to meet again in later October.