Monday, July 26, 2010


The purpose of the meeting was to plan for 2010 and 2011.

E. Daffron – discussed assessment of student learning and his desire to start meeting with members of the college-wide assessment committee as well as conveners in August.

Plans are to go through two assessment cycles and report the results to Middle States.

In October he would like all programs to submit:

- Learning Outcomes
- Mapping the Curriculum
- Assessment Plans.

S. Rosenberg suggested a 2-day unit retreat at the end of May where each program could meet separately with their convener and dean and E. Daffron if he is needed. The assessment framework would consist of GeCCo overseeing general education goals.

H. Nejad suggested announcing assessment dates early to give faculty enough warning to be in attendance.

E. Daffron presented a template for use in mapping program objectives.

It was noted that not every learning objective should be measured every year and that it must be decided what is most important.

Any resource requests for lines should come out of the assessment report.

L. Chakrin noted that school assessment committee chairs should be well-respected and must take charge and make sure that they coordinate the information and advise and consult with faculty members. He also suggested that a summer salary be offered for faculty to continue working through the summer.

The Provost indicated that assessment is part of faculty work and, as such, is not eligible for extra compensation. School Assessment Committee chairs will receive one unit reassigned time each semester for their administrative duties.
At this time the following people will be asked to act as assessment committee leaders:

CA – Pat Keeton
ASB – Jim Woodley
AIS – Michael Unger
SSHS – Aaron Lorentz
TAS – Larry D’Antonio – (fall) and Emma Rainforth (spring)

E. Daffron will issue a letter of appointment to each leader after nominations have been officially submitted by the deans.

An In-Service day for the Assessment Committee was proposed for the 3rd or 4th week of August.

Academic Affairs Goals and Outcomes

B. Barnett noted that there must be outcomes if you have goals in the core, especially if the core is doubling elsewhere.

Academic Affairs goals and unit goals will be discussed at the Academic Affairs director’s retreat on September 10.

September 23 – all information goes into weave online.

The Academic Plan for 2009-2010 was assessed. The Academic Plan for 2010-2011 was reviewed in detail and refreshed as necessary. These will appear as separate documents.