



REQUEST FOR PRESIDENT'S SIGNATURE/AUTHORIZATION

Please complete this form and submit it alongside materials that require the President's review and signature.

Questions may be directed to Stasi Papandreou-Webber at extension 7537 or apapandr@ramapo.edu
Failure to complete this form will cause delays in processing requests. Thank you!

- a. Requestor Name & Title:
- b. Requestor Unit:
- c. Requestor Email and Phone:
- d. Description/Purpose of Materials Requiring Signature/Authorization:

- e. Special Instructions:

- f. Once signed, please return these materials to:

- g. Deadline for Receipt of Signed Materials:

- h. (if applicable) Prior to submission to the Office of the President, these materials have been reviewed by:

Reviewer Name/Title:

Reviewer Name /Title: