

2021-2022

Space Management and Allocation Advisory Committee

Summary of Activity

**The Committee engaged in activities driven by *Fulfilling Our Promise* Outcomes:**

- Outcome 2d: Ramapo College is an inclusive, diverse, and supportive work environment.
- Outcome 4b: Decisions are made in consideration of their long-term financial impact and resources are focused on mission-critical endeavors that support the fiscal health of the College.
- Outcome 4d: College resources are allocated to ensure the long-term security and safety of its assets and the effective use of space. Indicator 55: Increase existing assignable square feet of campus space repurposed or reallocated for student/instructional use.

**The Committee advanced revisions to Policy 642: Space Management and Allocation.** Those revisions included modest updates to its four guiding principles and its governance.

*Guiding Principles of Space Management and Allocation:*

- I. Facilitating a high quality service-oriented learning environment for students is essential to the College's ability to recruit and retain students.
- II. Administrative and student service spaces should foster student engagement and/or complement the learning environment.
- III. Traditionally non-student facing functions should be located in areas less trafficked by students.
- IV. Efficiency, while desirable, should not take precedent over effectiveness.

*Committee Governance:*

- I. The Committee's reporting structure shifted to report to the Vice President overseeing capital planning and facilities management.
- II. Membership was expanded to include representation for the College's six cores.

**The Committee resolved the following space issues/requests:**

- Allocated ASB223/224 (vacated by Instructional Design) to house Laptop Upcycle an expansion of the We Care Program (4d; 2d, I, Indicator 55: 333 sq. ft.).

For more information on the background of these projects, please contact a member of the Space Management and Allocation Advisory Committee. For more information on the projects' timeframes, please contact the Office of Capital Planning.