

2018-2019

Space Management and Allocation Advisory Committee

Summary of Activity

- The Committee engaged in activities driven by *Fulfilling Our Promise* Outcomes:
 - Outcome 2d: Ramapo College is an inclusive, diverse, and supportive work environment.
 - Outcome 4b: Decisions are made in consideration of their long-term financial impact and resources are focused on mission-critical endeavors that support the fiscal health of the College.
 - Outcome 4d: College resources are allocated to ensure the long-term security and safety of its assets and the effective use of space.
 - Indicator 55: Increase existing assignable square feet of campus space repurposed or reallocated for student/instructional use.
- The Committee reaffirmed its established principles of space management and allocation:
 - i. Facilitating a high quality service-oriented learning environment for students is essential to the College's ability to recruit and retain students.
 - ii. Administrative and student service spaces should foster student engagement and/or complement the learning environment.
 - iii. Traditionally "back of the house" functions should be located in areas less trafficked by students.
 - iv. Efficiency, while desirable, should not take precedent over effectiveness.
- The Committee resolved the following space issues/requests:
 - Allocated ASB132 approximate space to the Food Pantry to house the Clothing/Wardrobe Pantry (I; Indicator 55: 189 sq. ft.)
 - Allocated ASB020 as permanent site for Art Gallery storage materials previously housed in the George T. Potter Library (iii, iv)
 - Allocated a more private reception, office, and meeting space in Birch Mansion for Office of the General Counsel (iii, iv)
 - Secured Committee autonomy over requests for storage space and advanced support of strategic record scanning and destruction initiatives (ii, iv)
 - Allocated proximate space (B143) for expanded footprint of growing Honors Program and, in turn, broadened faculty emeriti access from one to six adjunct support offices across campus (i, ii; Indicator 55: 193 sq. ft.)
 - Repurposed and allocated Adler Center 110/103J (storage) to serve as work space for instructional technology support (ii; Indicator 55: 110 sq. ft)

- Advanced repurposing of space in the Lodge to be student-facing and in turn, allocated Lodge 123 as office/clinician space for grant-funded healingSpace satellite office (i, ii; Indicator 55: 166 sq. ft.)
- Drafted proposals for re-envisioning the Fishbowl and proximate C&D wings (second floor) to better serve as a hub for student engagement and, in turn, advanced repurposing of Housekeeping Storage Space (D214 and D214A) along main corridor and allocated it to become student –facing space (i, ii, iii, iv; Indicator 55: 708 sq. ft.)

FOR ADDITIONAL INFORMATION ON ANY OF THESE ACTIVITIES,

PLEASE CONTACT A MEMBER OF THE COMMITTEE.