

**Library/Learning Center Task Force Meeting**  
**Monday, January 9, 2017**  
**Summary**

**Present:** Peter Mercer, Kirsten DaSilva, Cathy Davey, Leigh Keller, Erin McKenna, Stephanie Scheeler, Liz Siecke, Susan Vallario, Melissa Van Der Wall

**Guests:** Lee Clark (BCJ), Christine Connor (for Roark Atkinson), Sara Gazzillo (Recording Secretary), Jason Kilgore (BCJ), Bill Loose (BCJ), David Pilachowski (BCJ)

**Excused:** Roark Atkinson

The Bohlin Cywinski Jackson (BCJ) team introduced themselves to the Library/Learning Center Task Force. Lee Clark of BCJ will serve as Project Manager and the primary contact for BCJ on the project. The team explained their design philosophy and their intention to work with the Task Force to make the Library a “heart of campus” where all feel welcome.

BCJ noted that the first project phase is programming which will require a balancing of project hopes, dreams, realities, and priorities. BCJ stressed that the group should think beyond the confines of the space, but live within it. Dean Siecke was asked to provide BCJ with a programming outline denoting current usage of the Library.

BCJ noted that the second project phase is schematic which aims to illuminate the relationship of spaces (renovations & addition). It will also address strategies to keep the Library operable during construction, and delineate collection moves, number of moves (impact and cost), etc.

BCJ noted that the third project phase is design and development which includes the generation of all construction documents.

In response to inquiries from Task Force members, BCJ advised the membership:

- to avoid mistakes, do not have any preconceived notions
- all members should speak up -- all ideas and suggestions should be brought forward during the programming phase
- to determine the design aesthetics
- to keep the budget in mind and remain open to the possibility of a phased construction
- planning should be future-oriented
  - the Library will serve the campus for the next 30-40 years
  - all spaces should be flexible and designed to house different things/functions in the future
  - consider the number of entrances (1 or 2)
  - consider the proximity to food (possible franchise opportunity)

BCJ suggested the construction project managers be involved in the early stages of planning in order to assist with possible dislocation, moves, storage, and staging. They advised that these items can be very costly and impact the budget greatly.

BCJ reiterated that an outline of current Library usage will guide the Task Force’s evaluation of the facility’s prospective and current tenants/functions.

Post-meeting, it was suggested by some members that efforts to promote the Task Force’s visibility and accessibility be strengthened to include consideration of a Task Force website, an email address, and tabling at all-College events.

The Task Force will meet again on January 20 at 10:00AM.

SG