The Committee engaged in activities driven by *Fulfilling Our Promise Outcomes*:

- Outcome 2d: Ramapo College is an inclusive, diverse, and supportive work environment.
- Outcome 4b: Decisions are made in consideration of their long-term financial impact and resources are focused on mission-critical endeavors that support the fiscal health of the College.
- Outcome 4d: College resources are allocated to ensure the long-term security and safety of its assets and the effective use of space. Indicator 55: Increase existing assignable square feet of campus space repurposed or reallocated for student/instructional use.

The Committee advanced revisions to Policy 642: *Space Management and Allocation*. Those revisions included modest updates to its four guiding principles and its governance.

**Guiding Principles of Space Management and Allocation:**

I. Facilitating a high quality service-oriented learning environment for students is essential to the College’s ability to recruit and retain students.

II. Administrative and student service spaces should foster student engagement and/or complement the learning environment.

III. Traditionally non-student facing functions should be located in areas less trafficked by students.

IV. Efficiency, while desirable, should not take precedent over effectiveness.

**Committee Governance:**

I. The Committee’s reporting stricture shifted to report to the Vice President overseeing capital planning and facilities management.

II. Membership was expanded to include representation for the College’s six cores.

The Committee resolved the following space issues/requests:

- Allocated ASB223/224 (vacated by Instructional Design) to house Laptop Upcycle an expansion of the We Care Program (4d; 2d, I, Indicator 55: 333 sq. ft.).

For more information on the background of these projects, please contact a member of the Space Management and Allocation Advisory Committee. For more information on the projects’ timeframes, please contact the Office of Capital Planning.