President’s Advisory Council
November 6, 2019
11AM in Trustees Pavilion 3
www.ramapo.edu/president/pac

I. Approval of February 2019 Minutes (attachment)

II. President’s Report

III. Motion to Approve the Revised PAC Purpose Statement

Current: The President’s Advisory Council is a forum for perspectives to be shared on issues of common interest, a sounding board on matters in development, and a vehicle to provide recommendations and advice to the College President.

Revised: The President’s Advisory Council (PAC) is a forum for perspectives to be shared on issues of common interest, a sounding board on matters in development, and a vehicle to provide recommendations and advice to the College President. Further, PAC is responsible for the sustainability of institutional structures that facilitate shared governance.

IV. Dashboard 2021 (D. Echols Tobe)
https://www.ramapo.edu/president/stratplan/

V. Shared Governance Subcommittees (Continued)

Proposed Next Steps:
- Each subcommittee shall identify Coordinating Co-Chairs who are responsible for:
  - Recording the subcommittee’s membership
  - Advancing the subcommittee’s work outside of PAC meetings
  - Bringing forth recommendations and implementation plans
  - Implementing and sustaining recommendations, as needed

Collaboration:
- Recommendation 4: Mentorship for new members of representative bodies, with emphasis placed on effective representation within the context of that group.
- Recommendation 6: All Stakeholder groups should be encouraged to designate a liaison to advise/report on matters pertaining to College-wide accreditation by the Middle States Commission on Higher Education.
- Recommendation 7: Conduct regular joint meetings between Stakeholder leadership.
- Recommendation 9: The College-at-large should actively support any effort by the Staff to establish a mechanism for representation in College governance.
- Recommendation 10: Annual meeting of Stakeholder group leadership to engage candidly on shared governance events/issues from the preceding year and suggest changes that may improve shared governance moving forward.
Communication:

- Recommendation 1: Make meetings more open and transparent.
  - Provide consistent advance notice of meeting agendas.
  - At the close of each meeting, explicitly set a list of takeaways so that liaisons/representatives report out consistent information to their respective constituent groups.
  - Review and/or adjust meeting management to ensure that the reporting out by liaisons/representatives is inclusive and adequate.
- Recommendation 2: Maintain a centralized website with current information on all standing College committees and governance groups to include committee charges, membership, and in what capacity members serve.
- Recommendation 3: Multi-channel dissemination of information about items currently under review.

Continuous Learning

- Recommendation 5: All Stakeholder groups should recognize Institutional Research as the College’s official resource for publicly available data and should be encouraged to make use of its data.
- Recommendation 8: Establish an Annual Shared Governance Retreat
- Recommendation 11: Biennial survey of the entire College on the state of Shared Governance at the College, soliciting suggestions for improvement; this will be followed by an open forum of the College.
- Recommendation 12: Shared Governance decisions will be memorialized through documentation that includes the Decision-Making Plan that was devised between the representative groups (as outlined in the protocol section of the report), the decision that was made, and a rationale for that decision.

VI. PAC Draft Self-Assessment (B. Williams-Goldstein) (attachment)

VII. PAC 2019-20 Meeting Calendar
- Next Meeting Tentatively Scheduled for Wed. April 8, 2020 at 11AM

VIII. New Business