Space Management and Allocation Advisory Committee

Summary of Activity

• The Committee engaged in activities driven by *Fulfilling Our Promise* Outcomes:
  o Outcome 2d: Ramapo College is an inclusive, diverse, and supportive work environment.
  o Outcome 4b: Decisions are made in consideration of their long-term financial impact and resources are focused on mission-critical endeavors that support the fiscal health of the College.
  o Outcome 4d: College resources are allocated to ensure the long-term security and safety of its assets and the effective use of space.
    ▪ Indicator 55: Increase existing assignable square feet of campus space repurposed or reallocated for student/instructional use.

• The Committee reaffirmed its established principles of space management and allocation:
  i. Facilitating a high quality service-oriented learning environment for students is essential to the College’s ability to recruit and retain students.
  ii. Administrative and student service spaces should foster student engagement and/or complement the learning environment.
  iii. Traditionally “back of the house” functions should be located in areas less trafficked by students.
  iv. Efficiency, while desirable, should not take precedent over effectiveness.

• The Committee resolved the following space issues/requests:
  o Allocated ASB132 approximate space to the Food Pantry to house the Clothing/Wardrobe Pantry (I; Indicator 55: 189 sq. ft.)
  o Allocated ASB020 as permanent site for Art Gallery storage materials previously housed in the George T. Potter Library (iii, iv)
  o Allocated a more private reception, office, and meeting space in Birch Mansion for Office of the General Counsel (iii, iv)
  o Secured Committee autonomy over requests for storage space and advanced support of strategic record scanning and destruction initiatives (ii, iv)
  o Allocated proximate space (B143) for expanded footprint of growing Honors Program and, in turn, broadened faculty emeriti access from one to six adjunct support offices across campus (i, ii; Indicator 55: 193 sq. ft.)
  o Repurposed and allocated Adler Center 110/103J (storage) to serve as work space for instructional technology support (ii; Indicator 55: 110 sq. ft)
Advanced repurposing of space in the Lodge to be student-facing and in turn, allocated Lodge 123 as office/clinician space for grant-funded healingSpace satellite office (i, ii; Indicator 55: 166 sq. ft.)

Drafted proposals for re-envisioning the Fishbowl and proximate C&D wings (second floor) to better serve as a hub for student engagement and, in turn, advanced repurposing of Housekeeping Storage Space (D214 and D214A) along main corridor and allocated it to become student-facing space (i, ii, iii, iv; Indicator 55: 708 sq. ft.)

FOR ADDITIONAL INFORMATION ON ANY OF THESE ACTIVITIES,

PLEASE CONTACT A MEMBER OF THE COMMITTEE.