

RAMAPO COLLEGE OF NEW JERSEY
AFFIRMATIVE ACTION SEARCH COMMITTEE REPORT

1. Unit: _____

2. Position Title and Rank: _____

3. Advertising Publications Used:

4. Other Recruitment Sources (telephone calls, personal contacts, conferences, etc.):

5. Unit Search Committee Composition:

Name	Title	Sex/ Race	Name	Title	Sex/ Race

6. Candidate Selection Process: Attach selection procedure and forms used.

7. Indicate how many candidates were interviewed.

8. Name of the first and/or second candidate offered the position:

Did candidate accept? Yes _____
 No _____ Stated Reason: _____

9. a) Does this candidate meet the minimum qualifications as stated in the Staffing Requisition Form

b) Degree(s) verified? _____ By Whom? _____

c) Experience verified? _____ By Whom? _____

10. Please provide search status: _____ Candidate selected _____ Poor applicant pool
 _____ Search-canceled _____ Position rejected

Search Committee Chair and

Affirmative Action Monitor

Unit Head

Date; _____

SUBMIT WITH HIRING PACKET