

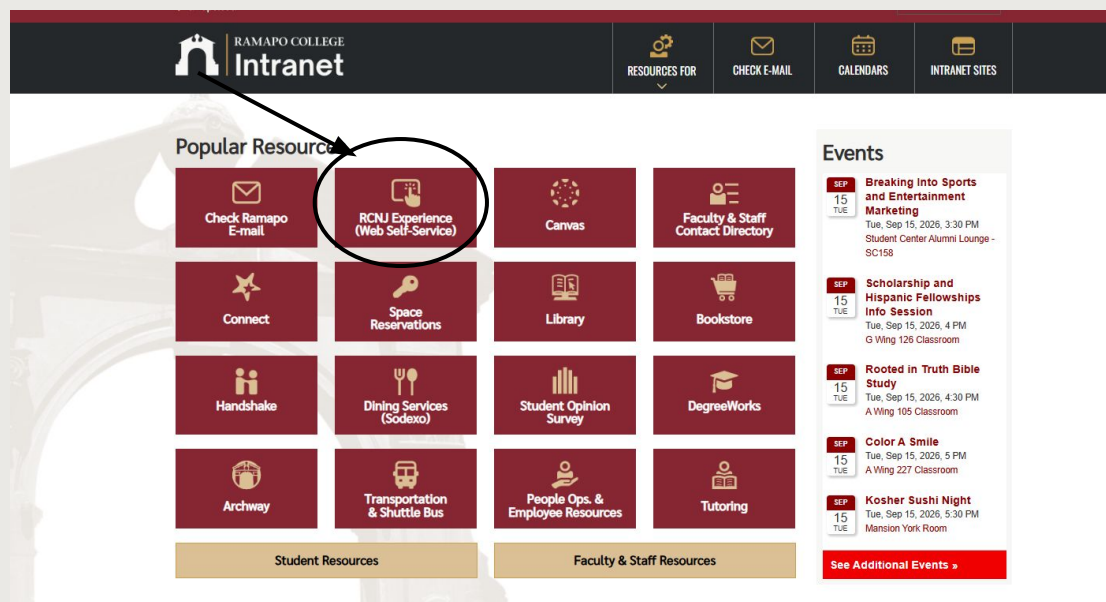
How to View your Advisee Caseload in RCNJ Experience for Advisors

Center for Student Success



Log in to RCNJ Experience

- Go to web.ramapo.edu
- Click on RCNJ Experience
- Sign in with your username and password



SIGN IN

☐ Remember me on this computer

SIGN IN

Access Advisee and Student Search

- Click on Faculty Dashboard
- Click on Student Search

Faculty & Advisor Self-Service 



OPEN FACULTY DASHBOARD

Quick access to faculty information.

Faculty Services



Hello Greer Megan,
Welcome to Banner Faculty Self-Service, your central hub for managing essential academic tasks quickly and securely. From this page, you can access key faculty tools available to you based on your institutional role, including:

- Grade Entry
- Student Search
- Faculty Assignments
- Registration Overrides
- No Show/Roster Confirmation
- UAchieve-Students graduating Spring/Summer 2026
- DegreeWorks-Continuing students
- Remove Holds

Additional faculty resources and functions are available through the Banner menu in the top-left header or by using the keyboard shortcut **Alt + M**. If you have questions or need assistance, please contact the Registrar's Office via email.

View Advisee Listing

- Input appropriate term
- Click View my Advisee Listing

Change term, search for a student, or view your advisee listing

Term
Spring 2023

View advisee listing, or search by

☒ Student ID
☐ Student Email
☐ Student Name

Student ID

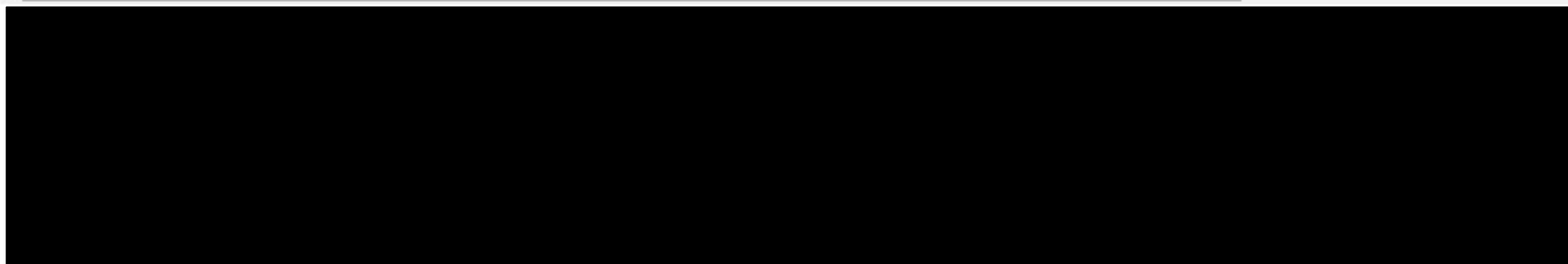
View Profile [View My Advisee Listing](#)

Advisee Listing

Spring 2023

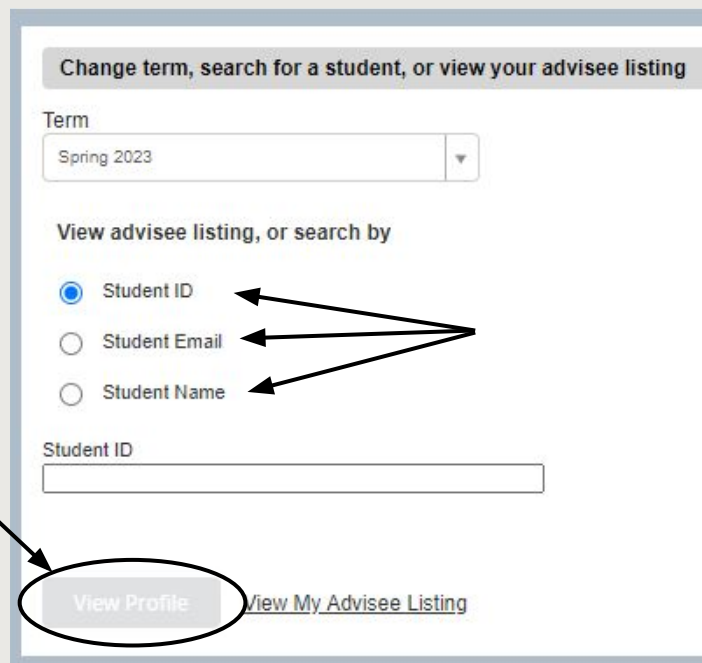
Name and ID	Program	Primary Major	Academic Standing	Student Status	Student Type	Advisor Holds
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Student Search

- Input appropriate term
- Select search by Student ID, Student Email, or Student Name
- Input student's R Number, Ramapo email, or name (name must be formatted Last Name, First Name)
- View Profile



The screenshot shows a web interface for student search. At the top, a grey bar contains the text "Change term, search for a student, or view your advisee listing". Below this is a "Term" dropdown menu currently set to "Spring 2023". Underneath is the heading "View advisee listing, or search by" followed by three radio button options: "Student ID" (which is selected), "Student Email", and "Student Name". Below these options is a text input field labeled "Student ID". At the bottom of the form, there are two buttons: "View Profile" and "View My Advisee Listing". A black arrow points from the "View Profile" button back to the "View Profile" text in the list of instructions. Another black arrow points from the "View Profile" button to the "Student ID" input field. A third black arrow points from the "View Profile" button to the "Student ID" radio button. A fourth black arrow points from the "View Profile" button to the "Student Email" radio button. A fifth black arrow points from the "View Profile" button to the "Student Name" radio button.