

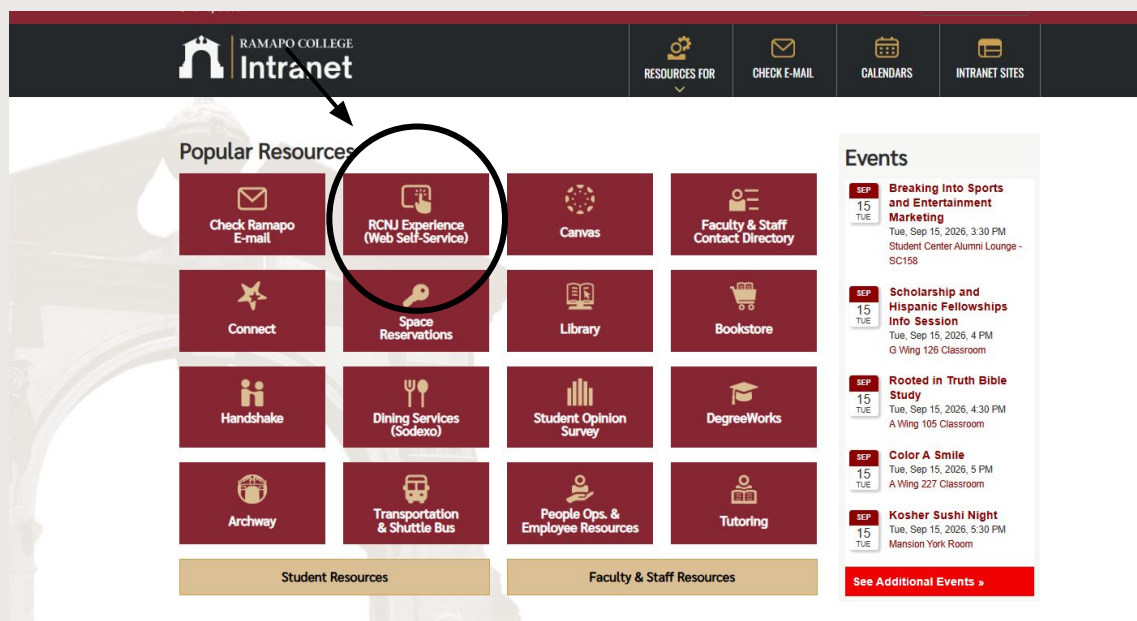
How to Provide a Registration Override in RCNJ Experience

Center for Student Success



Log in to RCNJ Experience

- Go to web.ramapo.edu
- Click on RCNJ Experience
- Sign in with your username and password



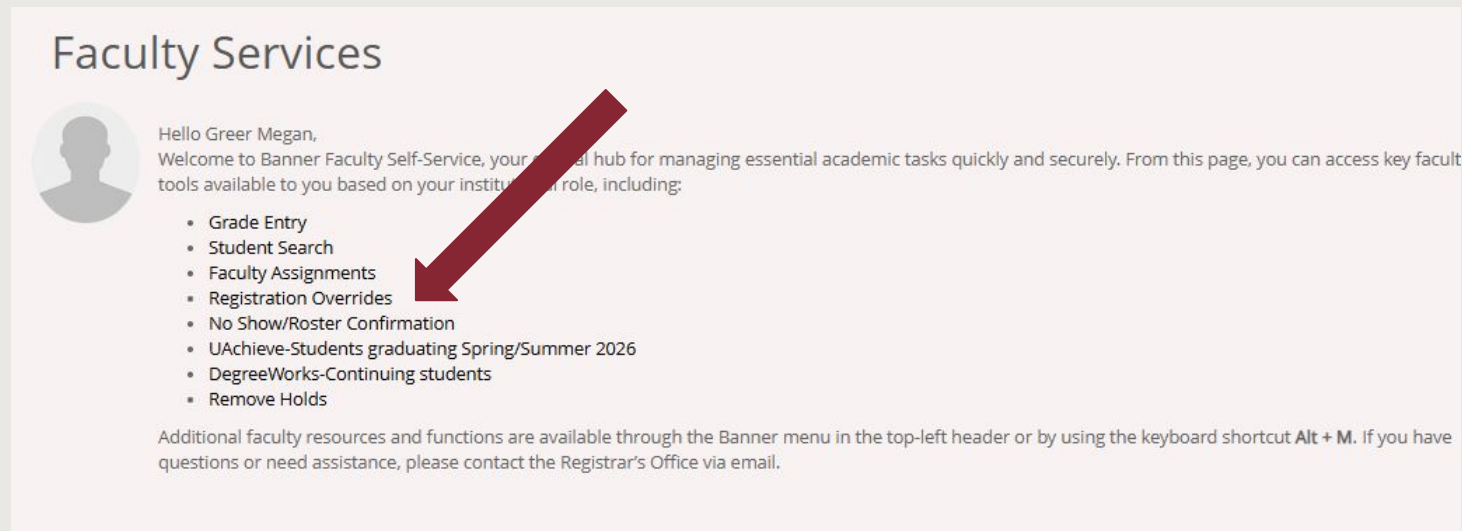
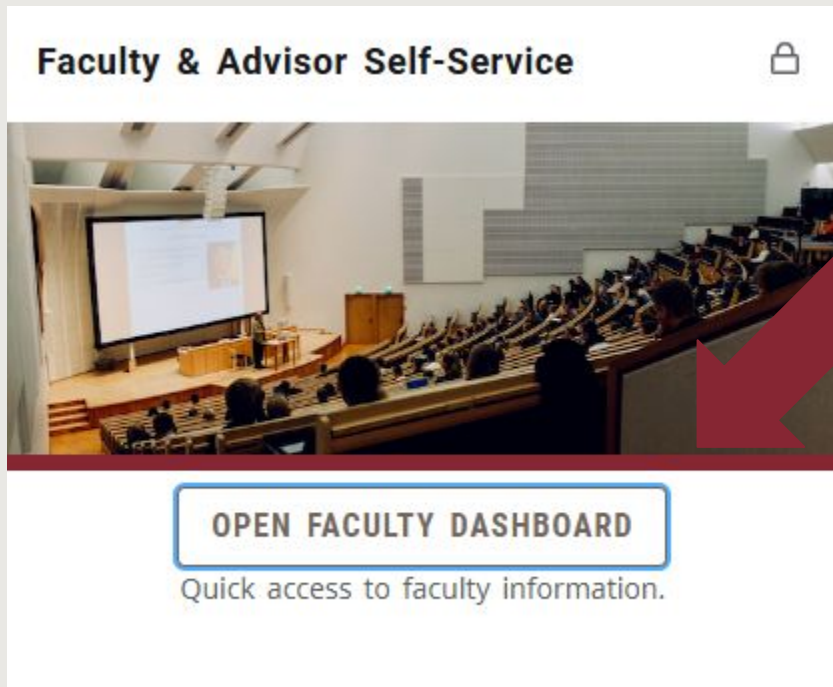
SIGN IN

☐ Remember me on this computer

SIGN IN

Using Experience Platform

- After signing in, scroll to Student Self Service and click 'Open Faculty Dashboard'
- Then click 'Registration Overrides'



Registration Overrides

- You will first put in the term you want to grant the override in
- Then you will either need to put the student's R Number or First and Last Name

i Enter the ID of the Student or Advisee you want to process or enter partial names, student search type or a combination of both. Then select Submit.

Term

Select

Student or Advisee ID

OR

Last Name

First Name

Search Type

☐ Students

☐ Advisee

☒ Both

Submit

Provide Override

- Select appropriate override (e.g. prerequisite, capacity, etc)
- Select appropriate course
- Click Add Override if providing more than one override
- Submit

Registration Overrides

Override

Select

Course

Select

[+ Add Override](#)

Submit

[← Back to ID Selection](#)