



How to Register for Courses

Note: You can register for courses using the "Find classes" feature or by course registration numbers (CRNs).





Log in to Web Self-Service

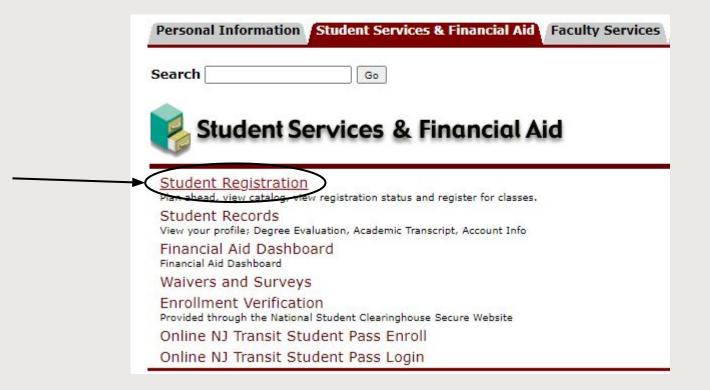
- → Go to web.ramapo.edu
- → Click on Web Self-Service
- → Click Enter Secure Area
- → Sign in with your username and password





Access Registration

- → Click on Student Services & Financial Aid
- → Click on Student Registration



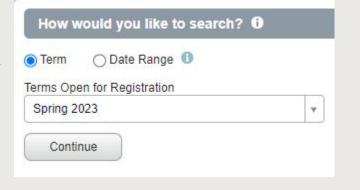
Personal Information Undate contact information; review insure or social security number change information; Change your PIN Student Services & Financial Aid Register View your academic records: Assessed Summary, Make a Payment, Payment Plan; Financial Aid

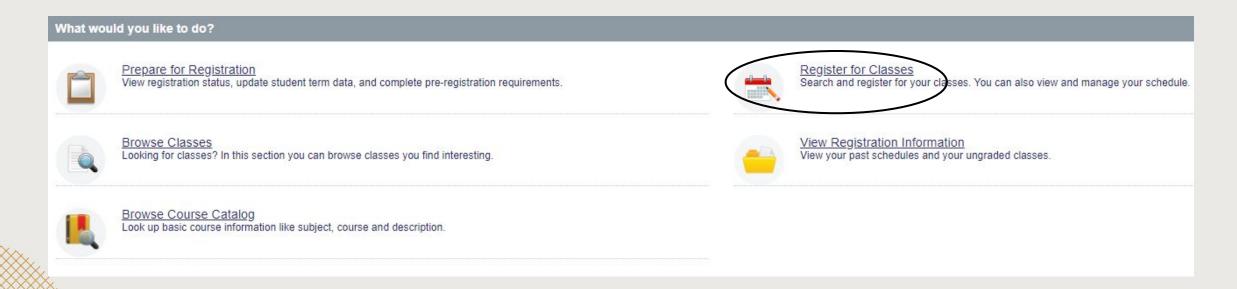
Time sheets, time off, benefits, leave or job data, paystubs, W2 and W4 data

Access Register for Classes



- → Click on Register for Classes
- → Select appropriate term







Find Classes

→ Search for classes to register for by subject, course number, keyword, or use Advanced Search (tutorial on My Advisor)

Find Classes	Enter CRNs Schedu	le and Options	
Enter Your Se Term: Spring 20	earch Criteria 🕕		
	Subject	× Anthropology	You can add another
	Course Number		
	Keyword)
		Search Clear Advanced Search	



Select Classes

→ Click Add on the right side of the screen next to the class section you want to register for

m: Spring 2023 Subject: A	nunopology												
tle \$	Subject Description	Course Nu	Section \$\hat{\phi}\$	Hours	CRN ≎	Term ≎	Instructor	Meeting Times	Campus	Status	Attribute	Linked Sections	Add
TRO TO ANTHROPOLOGY cture	Anthropology	102	01	4	20245	Spring	Doerr Neriko (Primary)	S M T W T F S 03:40 PM - 05:20 PM Type: Class	Main	35 of 35 seats re	Gen Ed 2018 Gen Ed 18-Global Awareness		Add
ELIGION: CROSS CULTUR	Anthropology	235	01	4	20863	Spring	Koenig Sarah (Primary)	SMTWTFS 06:05 PM - 09:35 PM Type: Class	Main	35 of 35 seats re	Gen Ed 2018 Gen Ed 18-Culture & Creativity OLD GE TOPICS SOCIAL SCIENCE MJ-INTL-Global Issues Conc		Add
BAN ANTHROPOLOGY cture	Anthropology	238	02	4	20762	Spring	Castellanos Erick (Prima	SMTWTFS 02:15 PM - 03:55 PM Type: Class	Main	35 of 35 seats re	MJ-Amer-Race & Ethnicity MJ-AMER-Multicultural Studies Gen Ed 18-Values and Ethics OLD GE-INTERCULT NORTH AMERICA		Ad
DICAL ANTHROPOLOGY ture	Anthropology	307	01	4	21894	Spring	Qashu Lim Nadine (Prim	SMTWTFS 08:00 AM - 11:30 AM Type: Class	Main	30 of 30 seats re	OLD GE-INTERCULT NORTH AMERICA TS-Sch Core- SCP Category		Ac



Register for Classes

- → Classes pending registration will appear under Summary
- → To register, click Submit in bottom right corner

Summary							Tuition and Fees
Title	Details	Hours	CRN	Schedule Type	Status	Action	₩.
URBAN ANTHROPOLOGY	ANTH 238, 02	4	20762	Lecture	Pending	Web Registered	•
MEDICAL ANTHROPOLOGY	ANTH 307, 01	4	21894	Lecture	Pending	Web Registered	•
RELIGION: CROSS CULTUR	ANTH 235, 01	4	20863	Lecture	Pending	Web Registered	w
Total Hours Registered: 0 Billing: 0	0 CEU: 0 Min: 0 Max	c: 0					
							Submit



Register with CRNs

- → You can also register for courses using CRNs
 - ◆ Course Reference Number— a unique 5 digit identifier assigned to a class for registration purposes
 - ◆ Note: CRNs are different from course codes. Course codes consist of a department abbreviation and course number (ie. ECON 101), while
- a CRN consists only of numbers

 → Click Enter CRNs tab

 → Input CRNs

 → Click Add to Summary

 → Click Submit to register

 +Add Another CRN Add to Summary

 +Add Another CRN Add to Summary