

How to Access a Student's Course Schedule in Web Self-Service

Center for Student Success







Log in to Web Self-Service

- → Go to <u>web.ramapo.edu</u>
- → Click on Web Self-Service
- → Click "Enter Secure Area"
- → Sign in with your username and password
 - Username = everything before the "@ramapo.edu" of your email
 - First letter of username is NOT capitalized



Access Student Profile Web Self-Service

- → Click on Faculty & Advisors
- → Click on Advisee and Student Search
- → Input appropriate term
- → Search for student or advisee listing





Student Services & Financial Aid

Faculty & Advisor

Update contact information; review name or social security number change information; Change your PIN.

ation Overrides, View Class Lists and Student Information

z academic records; Account Summary, Make a Payment, Payment Plan; Financial Aid



Access Student Profile

→ Click Student Schedule in sidebar





View Schedule

→ Scroll to Schedule

A • • Schedule Details Schedule Class Schedule for Spring 2019 Sunday Monday Tuesday Wednesday Thursday Friday 6am 7am RESEARCH METHODS IN PSYCHOLOGY DATA ANALYSIS IN PSYCHOLOGY 8am 9am NEUROPSYCHOLOGY 10am 11am PSYCHOLOGY OF PERCEPTION PSYCHOLOGY OF PERCEPTION 12pm 1pm



View Schedule Details

→ Click Schedule Details tab to view details (meeting times, location, instructor, status, etc.)

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SOCIAL SCIENCE INQUIRY Social Science 110 Section 10 Class Begin: 01/17/2023 Class End: 05/09/2023	Registered
Message: Web Registered Hours: 4 Level: Undergraduate Campus: Main Schedule Type: Lecture Grade Mode: Notification Expires: None	Standard Letter Waitlist Posit
01/17/2023 05/09/2023 SMTWTFS 08:00 AM - 11:30 AM Type: Class Location: None Building: None Rod nstructor: <u>Shevack Sanford</u> (Primary) CRN: 20682	om: None
EXCEL EXPERT CERT PREP Business Administration 120 Section 02 Class Begin: 01/17/2023 Class End:	Registered
5/09/2023	04/47/2022 05/00/2022
	01/11/2023 05/09/2023
s M T W T F s 11:50 AM - 01:40 PM Type: Class Location: None Building: None Room: None No specified Instructor CRN: 20559	01/1//2023 05/09/2023
S M T W T F S 11:50 AM - 01:40 PM Type: Class Location: None Building: None Room: None No specified Instructor CRN: 20559 HISTORY MATTERS History 150 Section 01 Class Begin: 01/17/2023 Class End: 05/09/2023	Registered
S M T W T F S 11:50 AM - 01:40 PM Type: Class Location: None Building: None Room: None No specified Instructor IRN: 20559 HISTORY MATTERS History 150 Section 01 Class Begin: 01/17/2023 Class End: 05/09/2023 01/17/2023 05/09/2023 S M T W T F S 09:55 AM - 11:35 AM Type: Class Location: None Building: None Room	Registered
S M T W T F S 11:50 AM - 01:40 PM Type: Class Location: None Building: None Room: None No specified Instructor ZRN: 20559 HISTORY MATTERS History 150 Section 01 Class Begin: 01/17/2023 Class End: 05/09/2023 01/17/2023 05/09/2023 S M T W T F S 09:55 AM - 11:35 AM Type: Class Location: None Building: None Roomstructor: Taranto Stacle (Primary) CRN: 21160	Registered
S M T W T S S 11:50 AM - 01:40 PM Type: Class Location: None Building: None Room: None None None None None None None None	Registered Registered Registered

IMPORTANT NOTE: After registration, review the Schedule Details pane located in the lower left corner. All the courses must have a status of registered.