

Canvas: Turnitin User Guide

Creating up a Canvas assignment using Turnitin	1
Completing assignment setup within the Turnitin settings	2
Viewing & grading Turnitin submissions	4
Student accommodations in Turnitin	5
Student View	5

Creating up a Canvas assignment using Turnitin

- In Course Navigation, click the Assignments link.
- To add a new assignment, click the **+Assignment** button.
- Enter the assignment's name, details, total points possible, and choose your preferred display of grades. These steps are unchanged from creating a normal Canvas assignment.
- Under the **Submission Type** dropdown to select **External Tool.**

External Tool 🗸	
No Submission Online	
On Paper	
External Tool	
http://www.example.com/launch	Find
Load This Tool In A New Tab	

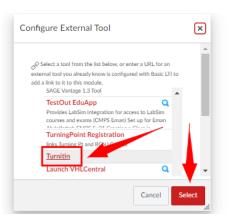
• Once External Tool is selected, you will be prompted to Enter or find an External Tool URL. Use the Find button to pop open a menu.

Submission Type	External Tool
	External Tool Options
	Enter or find an External Tool URL
	Load This Tool In A New Tab

• From this menu, select Turnitin.







- Now you may complete the rest of the Canvas assignment set-up as per normal.
- Once the set-up is complete click **Save**. (We recommend that you not Save & Publish because there are still a couple of extra steps before this assignment is ready for student submissions.)

Completing assignment setup within the Turnitin settings

Once the assignment is saved, the Turnitin External Tool Settings dashboard will be available. You may need to click 'Load My Assignment in a new window' to access the dashboard.

The Turnitin dashboard is where you will deal with the settings that are specific to Turnitin assignments, and it is very important that you review these settings prior to publishing the assignment.

Start, Due and Feedback Release Dates

These dates are independent of any due or availability dates that you may have set up on the Canvas side of this assignment. All Canvas assignments using Turnitin MUST have a due date. If you do not set a due date, Turnitin will set a due date for 1 week after you save and publish the assignment. Students will not be able to submit prior to the start date you set here, and they will not be able to see any feedback you have left on their work until after the feedback release date.

frite Iv Assignment	€ Max Grade
Title from Canvas	€ Start Date
ssignment instructions	🗎 2024-01-31 21:32 EST
	€ Due Date
	🗰 2024-02-08 21:32 EST
	Seedback Release Date
	2024-02-08 21:32 EST
Enable PeerMark 📀	

Optional Settings





- The settings in this area determine the nature of the similarity report generated by Turnitin.
- Under **Submission Settings**, you can decide whether you want to allow late submissions. This will override the due date in Canvas/Turnitin.
- Under **Similarity Report**, you can also decide if you want to allow the students to view the reports. This is the most common customization made depending on your preferences.
- After you make your selections, click the checkbox next to *Save these settings for future use* to save the selected settings. The saved settings will be automatically applied to all future Turnitin assignments in the course.
- When you are done customizing your settings, click Submit.

Similarity Report

Generate Similarity Reports for student submission
Generate reports immediately (students cannot resubmit)
Allow students to view Similarity Reports 🕢
Exclude bibliographic materials 🕑
Exclude quoted materials 🛛
Exclude small sources
Compare against
Student paper repository
Current and archived web site content
Periodicals, journals and publications
Exclude assignment template Upload or create a template of text to be automatically excluded from the Similarity Report. Upload Template Create Custom Template Note: Once a submission has been made to the assignment, templates can no longer be added or edited. Template Requirements Additional settings Save these settings for future use Save these settings for future use
Submit

Students will not be able to see or access this assignment until it is published in Canvas. To publish, return to the **Assignments** page and click the publish icon just as you would any other assignment. When the icon shows a green checkmark, the assignment is published.

	0% of Total +
H I I II Due Feb 29 at 1159pm 100 pts	Published





Viewing & grading Turnitin submissions

You can view student similarity reports on the Turnitin dashboard and in Speedgrader.

Turnitin Assignment Inbox

- In Course Navigation, click the Assignments link.
- Click on the name of the assignment where you used Turnitin.
- This will open your Turnitin Assignment Inbox for this assignment. You will see the names of students enrolled in your course, the titles of their submitted papers, and other information about their submissions.
- To access the similarity report, click on the percentage under the column heading **Similarity**.

Assignment Inbox	Analytics					*	0	٥
Search						C	Dow	nload All +
Author	Paper Title	Paper ID	Uploaded	Viewed	Grade	Similarity	Flags	Options
Test Student1	WW II	2180843158	Sep 29th 2023, 3:32 PM EDT	ø	ø	6%		•••
Raymond Fallon	Ray's Submission	2173963560	Sep 22nd 2023, 3:55 PM EDT	ø	ø	00%		

Turnitin in SpeedGrader

- In Course Navigation, click the Assignments link.
- Click on the name of the assignment where you used Turnitin.
- Click the link to access SpeedGrader
- For each student, you can view the similarity report, download the file, annotate within SpeedGrader and give the student a grade.

			Graded Average	
M + ⊅ ┡ ¶	🖊 Т	÷ ✔ 🎞	Submitted:Sep 29, 2023 at 3:32pm	
			Student Viewed Document: Sep 29, 2023 at 3:36pm Submitted Files: (click to load)	益 ≁
alle Howarth		Similarity Repor	ort Assessment Grade out of 20 Student submission	
<pre>c this entire paragraph should iortened. What do you think int 1? Student1</pre>			Hidden 4	





Student accommodations in Turnitin

To extend the deadline for select students, you must make the changes in the Canvas assignment settings.

- Under Course Navigation in Canvas, click the Assignments link.
- Click on the name of the assignment where you used Turnitin.
- Click on 'Edit Assignment Settings'.
- Click on the "+Add" button under Assign, and add the name of students you want to change the deadline for. Set a new date for those students, and set the old due date for everyone else in the class.
- Scroll down and click on Save.

Assign to	×		
Everyone Else X			
Due			
Dec 20. 2023, 11:59 PM	=		
Available from Until			
11	服		
Test Student1 ×	4		
Due			
Due Feb 9, 2024, 11:59 PM	=		
Feb 9, 2024, 11:59 PM Available from Until			
Feb 9, 2024, 11:59 PM	22		
Feb 9, 2024, 11:59 PM Available from Until			

- Now navigate to the Turnitin settings.
- You'll see that the latest due date has been updated. Even though it appears to have extended the deadline for all students in Turnitin, the Canvas deadline will override and lock out other students

Student View

Turnitin is tied to an email address, so if you try to use the Canvas Student View to see what your students will see, you will get the error below. **There is nothing wrong with your assignment**. This error is just because Student View does not have an email address tied to it.

	turnitin 🕗	
	Furnitin Error	
	Sorry, we could not process your request.	
	We can't find a valid email address for you. Set your email address in your learning management system (LMS), then try again.	
C	Copyright © 1998-2024 Turnitin, LLC. All Rights Reserved. Helpdesk 🥝)





Below are screenshots of what your students will see when they access a Canvas Turnitin assignment and click the button to **Upload Submission**:

Due Dec 20, 2023 by 11:59pm Points 20 Submitting an e		% Edit
	sternal tool	(^O) Spec
This is a test description.		
Assignment Dashboard		
> Essay #2 (Turnitin)		
/ Essay#2 (runnin)		
	Upload Submission	
+ Rubric		
• Previous		Next •
Assignment Dastdoard	1	
> Essay #2 (Turnilin)	Submit File × Upload Protes Complete	
	upload Heven Lompiese	
	00	
	O O O O	
	Expend Submission R Text Input Could Submission	
	Loread Submission The Treat Coud Submission + Drag and drop or select a file from your device.	
	Lopicad Submission R. Text Input Courd Submission = Drag and drop or select a file from your device. Submission Title Untitled	
	Upraved Submission Text Input Could Submission Orag and drop or select a file from your device. Submission Title Untilled Submission File Choose File No file chosen	
	Lopicad Submission R. Text Input Courd Submission = Drag and drop or select a file from your device. Submission Title Untitled	
	Upraved Submission Text Input Could Submission Orag and drop or select a file from your device. Submission Title Untilled Submission File Choose File No file chosen	
Assignment Dashbaard	Upraved Submission Text Input Could Submission Orag and drop or select a file from your device. Submission Title Untilled Submission File Choose File No file chosen	
x	Upraved Submission Text Input Could Submission Orag and drop or select a file from your device. Submission Title Untilled Submission File Choose File No file chosen	
Assignment Dashbaard Sobmission uplicaded successfully. <u>Dominant Dashbaard</u>	Upraved Submission Text Input Could Submission Orag and drop or select a file from your device. Submission Title Untilled Submission File Choose File No file chosen	
x	Upraved Submission Text Input Could Submission Orag and drop or select a file from your device. Submission Title Untilled Submission File Choose File No file chosen	
Submission uploaded successfully. <u>Download Dipital Receipt</u>	Upraved Submission Text Input Could Submission Orag and drop or select a file from your device. Submission Title Untilled Submission File Choose File No file chosen	Grade Similarity

