

Canvas: Turnitin User Guide

Creating up a Canvas assignment using Turnitin	1
Completing assignment setup within the Turnitin settings	2
Viewing & grading Turnitin submissions.....	4
Student accommodations in Turnitin	5
Student View	5

Creating up a Canvas assignment using Turnitin

- In Course Navigation, click the **Assignments** link.
- To add a new assignment, click the **+Assignment** button.
- Enter the assignment's name, details, total points possible, and choose your preferred display of grades. These steps are unchanged from creating a normal Canvas assignment.
- Under the **Submission Type** dropdown to select **External Tool**.

Submission Type

External Tool ▼

No Submission
Online
On Paper
External Tool

<http://www.example.com/launch>
Find

☐ Load This Tool In A New Tab

- Once External Tool is selected, you will be prompted to Enter or find an External Tool URL. Use the Find button to pop open a menu.

Submission Type

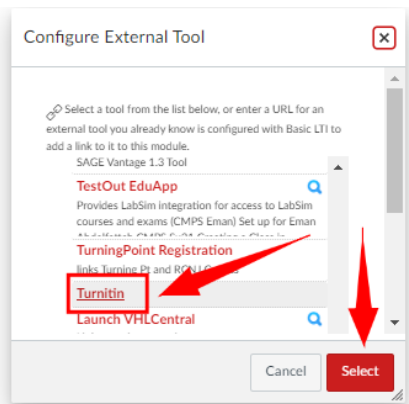
External Tool ▼

External Tool Options
Enter or find an External Tool URL
<http://www.example.com/launch>

Find

☐ Load This Tool In A New Tab

- From this menu, select Turnitin.



- Now you may complete the rest of the Canvas assignment set-up as per normal.
- Once the set-up is complete click **Save**. (We recommend that you not Save & Publish because there are still a couple of extra steps before this assignment is ready for student submissions.)

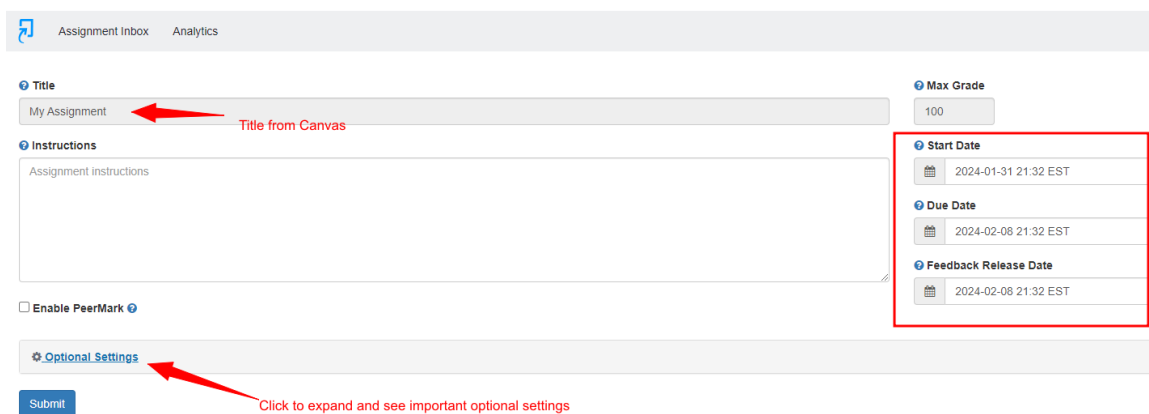
Completing assignment setup within the Turnitin settings

Once the assignment is saved, the Turnitin External Tool Settings dashboard will be available. You may need to click 'Load My Assignment in a new window' to access the dashboard.

The Turnitin dashboard is where you will deal with the settings that are specific to Turnitin assignments, and it is very important that you review these settings prior to publishing the assignment.

Start, Due and Feedback Release Dates

These dates are independent of any due or availability dates that you may have set up on the Canvas side of this assignment. All Canvas assignments using Turnitin MUST have a due date. If you do not set a due date, Turnitin will set a due date for 1 week after you save and publish the assignment. Students will not be able to submit prior to the start date you set here, and they will not be able to see any feedback you have left on their work until after the feedback release date.



Optional Settings

- The settings in this area determine the nature of the similarity report generated by Turnitin.
- Under **Submission Settings**, you can decide whether you want to allow late submissions. This will override the due date in Canvas/Turnitin.
- Under **Similarity Report**, you can also decide if you want to allow the students to view the reports. This is the most common customization made depending on your preferences.
- After you make your selections, click the checkbox next to *Save these settings for future use* to save the selected settings. The saved settings will be automatically applied to all future Turnitin assignments in the course.
- When you are done customizing your settings, click Submit.

Similarity Report

☒ Generate Similarity Reports for student submission

Generate reports immediately (students cannot resubmit)

☐ Allow students to view Similarity Reports

☐ Exclude bibliographic materials

☐ Exclude quoted materials

☐ Exclude small sources

Compare against

- ☒ Student paper repository
- ☒ Current and archived web site content
- ☒ Periodicals, journals and publications

Exclude assignment template

Upload or create a template of text to be automatically excluded from the Similarity Report.

[Upload Template](#)
[Create Custom Template](#)

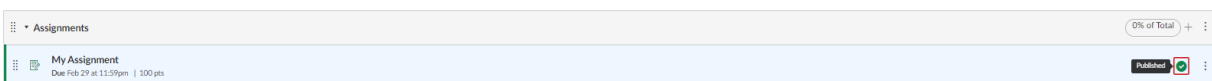
Note: Once a submission has been made to the assignment, templates can no longer be added or edited.

[Template Requirements](#)

Additional settings

- ☐ Save these settings for future use

Students will not be able to see or access this assignment until it is published in Canvas. To publish, return to the **Assignments** page and click the publish icon just as you would any other assignment. When the icon shows a green checkmark, the assignment is published.




Viewing & grading Turnitin submissions

You can view student similarity reports on the Turnitin dashboard and in Speedgrader.




Turnitin Assignment Inbox

- In Course Navigation, click the **Assignments** link.
- Click on the name of the assignment where you used Turnitin.
- This will open your Turnitin Assignment Inbox for this assignment. You will see the names of students enrolled in your course, the titles of their submitted papers, and other information about their submissions.
- To access the similarity report, click on the percentage under the column heading **Similarity**.








Assignment Inbox

Analytics



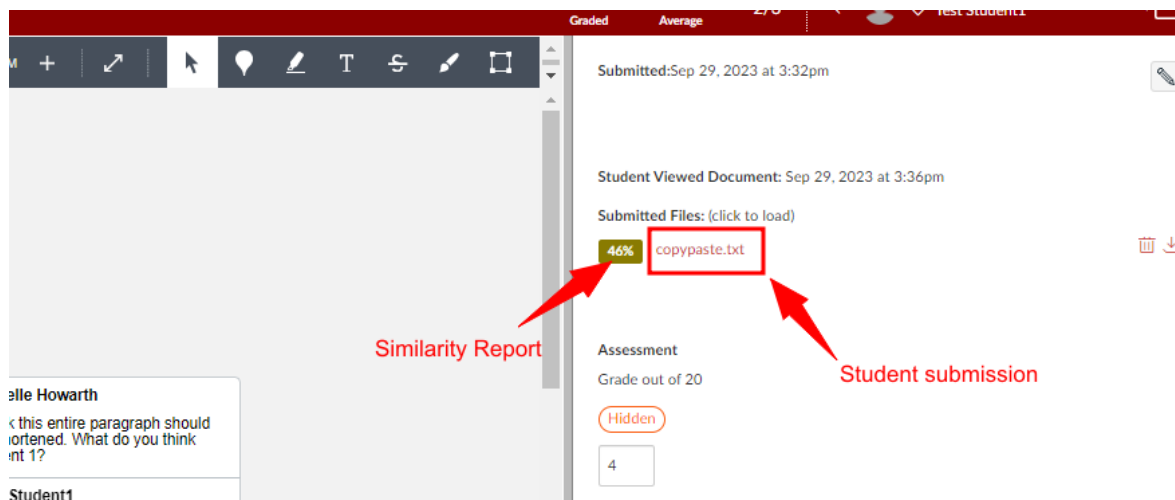
Search

Download All

<input type="checkbox"/>	Author	Paper Title	Paper ID	Uploaded	Viewed	Grade	Similarity	Flags	Options
<input type="checkbox"/>	Test Student1	WW II	2180843158	Sep 29th 2023, 3:32 PM EDT			<div><div></div>46%</div>
<input type="checkbox"/>	Raymond Fallon	Ray's Submission	2173963560	Sep 22nd 2023, 3:55 PM EDT			<div><div></div>100%</div>

Turnitin in SpeedGrader

- In Course Navigation, click the **Assignments** link.
- Click on the name of the assignment where you used Turnitin.
- Click the link to access **SpeedGrader**
- For each student, you can view the similarity report, download the file, annotate within SpeedGrader and give the student a grade.

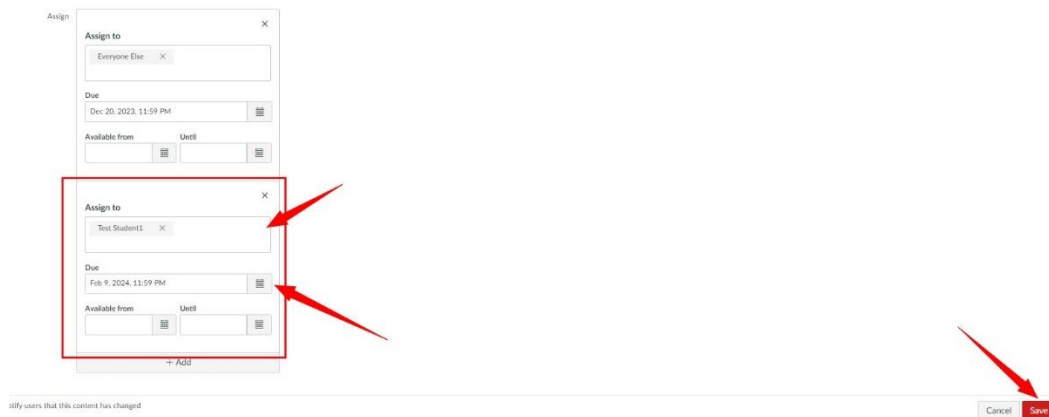


The screenshot shows the SpeedGrader interface for a student named "Test Student1". The top bar indicates the submission was "Submitted: Sep 29, 2023 at 3:32pm". Below this, it shows "Student Viewed Document: Sep 29, 2023 at 3:36pm". The "Submitted Files" section shows a file named "copypaste.txt" with a similarity score of 46%. A red arrow points from the text "Similarity Report" to the 46% similarity score. Another red arrow points from the text "Student submission" to the "copypaste.txt" file name. The "Assessment" section shows a "Grade out of 20" with a "Hidden" button and a grade of 4.

Student accommodations in Turnitin

To extend the deadline for select students, you must make the changes in the Canvas assignment settings.

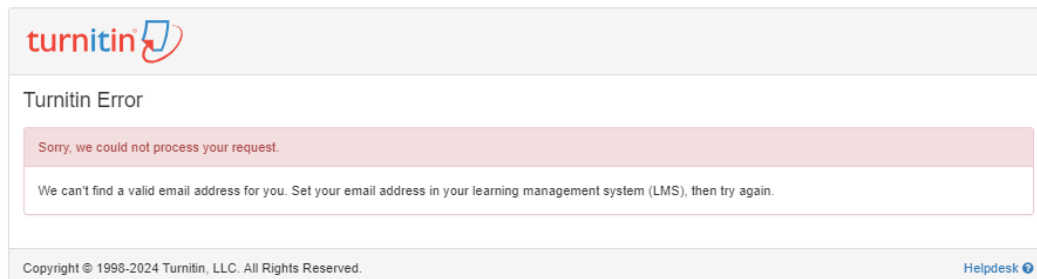
- Under Course Navigation in Canvas, click the **Assignments** link.
- Click on the name of the assignment where you used Turnitin.
- Click on 'Edit Assignment Settings'.
- Click on the "+Add" button under Assign, and add the name of students you want to change the deadline for. Set a new date for those students, and set the old due date for everyone else in the class.
- Scroll down and click on Save.



- Now navigate to the Turnitin settings.
- You'll see that the latest due date has been updated. Even though it appears to have extended the deadline for all students in Turnitin, the Canvas deadline will override and lock out other students

Student View

Turnitin is tied to an email address, so if you try to use the Canvas Student View to see what your students will see, you will get the error below. **There is nothing wrong with your assignment.** This error is just because Student View does not have an email address tied to it.



Below are screenshots of what your students will see when they access a Canvas Turnitin assignment and click the button to **Upload Submission**:

