RAMAPO COLLEGE OF NEW JERSEY

AFFIRMATIVE ACTION SEARCH COMMITTEE REPORT

1. Unit: ____________________________________________________________

2. Position Title and Rank: ____________________________________________

3. Advertising Publications Used:

   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

4. Other Recruitment Sources (telephone calls, personal contacts, conferences, etc.):  

   ________________________________________________________________
   ________________________________________________________________

5. Unit Search Committee Composition:

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7. Indicate how many candidates were interviewed.

________________________________________________________________________

8. Name of the first and/or second candidate offered the position:

________________________________________________________________________

   Did candidate accept?      Yes _______  Stated Reason: ________________________________
   No _______

9. a) Does this candidate meet the minimum qualifications as stated in the Staffing Requisition Form  

________________________________________________________________________

   b) Degree(s) verified? ______________ By Whom? ________________________________

   c) Experience verified? ____________ By Whom? ________________________________

10. Please provide search status: ___________ Candidate selected ___________ Poor applicant pool  
      ___________ Search-canceled ___________ Position rejected

Search Committee Chair and ____________________________________________  Unit Head  
Affirmative Action Monitor ____________________________ Date: _________________

Revised 4/24/03