Contract for Honors Independent Study

An independent study is a course in which you are the only student. You and the faculty sponsor must develop a syllabus with deadlines, grading system, meeting times, assigned readings and writing assignments, etc. That syllabus must meet with the approval of your school Dean and the Director of the Honors Program.

You should consider an Honors Independent Study if you are unable to take the Honors 420 Senior Seminar during your Senior year and/or you need to carve out extensive time to complete your Senior Project and will use your Independent Study to do so. Two or four credit Independent Studies will replace Honors 420. This requires planning and preparation well in advance of the end of add/drop at the very start of the semester. You and your instructor should review the requirements and deadlines for the Senior Project as you develop the syllabus and make your Faculty Reader aware of your plan.

In addition to this form (which goes to the Honors Program), you must also complete two forms for the Registrar’s Office, both with your professor’s signature and Dean’s signature. These are due to the Registrar’s Office before the end of add/drop at the start of the semester, along with your syllabus. The first is an Independent Study Registration Form, which you can get from the Registrar’s Office. The second is available here: https://www.ramapo.edu/ca/files/2019/05/Ind.-Study.-Contract-Fielded.pdf
Attach your syllabus to that form as well as to the one you are reading right now.

Date: ___________________

Student’s Name ___________________________   Student ID __________
Major __________________________
Graduation Date _______ Credits Accumulated ___________ GPA _______
HNRS courses completed or in progress ______________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
Project Title______________________________________________________________
________________________________________________________________________

Print Instructor Name ______________________________________________________
Instructor Unit/School __________________________

Instructor’s Signature ___________________________________ Date __________________
Student’s Signature ___________________________________ Date __________________
Director’s Signature ___________________________________ Date __________________