



OFFICE OF FINANCIAL AID
505 Ramapo Valley Rd, Mahwah, NJ 07430-1680
Phone (201) 684-7549 www.ramapo.edu

**Spring 2024 SATISFACTORY ACADEMIC PROGRESS (SAP)
APPEAL FOR REINSTATEMENT OF FINANCIAL AID ELIGIBILITY**

NAME (Please Print): _____ **RID:** _____

Ramapo Email Address: _____

The Ramapo College of NJ Financial Aid Satisfactory Academic Progress Policy measures whether students are progressing at a reasonable rate toward the completion of their educational objectives. All students enrolled in undergraduate and graduate programs must maintain certain requirements to remain eligible for federal and state financial aid. The Financial Aid SAP policy is available online at <https://www.ramapo.edu/finaid/policies/>.

Please be aware that Ramapo College of New Jersey’s policies relating to Student Academic Standing are completely separate from the Financial Aid Satisfactory Academic Progress Policies.

In order to be considered for Financial Aid on probation for the next payment period, you must submit a Satisfactory Academic Progress appeal. All appeals for spring 2024 financial aid eligibility **should be submitted by 5 pm on January 19, 2024.**

APPEAL PROCESS:

Students must submit this form along with a typed appeal answering ALL of the following questions (failure to do so will result in a denied appeal):

1. In detail, what were the documentable mitigating circumstances that caused you to fail to make satisfactory academic progress? **YOU MUST INCLUDE DOCUMENTATION OF THE MITIGATING CIRCUMSTANCES YOU DESCRIBE.**
2. In detail, what changes have (or will occur) to ensure you will make progress during the next academic year?
3. Your realistic academic plan for improvement.
 - Please utilize our academic planning system, UAchieve, and our GPA calculator on www.ramapo.edu/myadvisor to build a plan for future coursework.
 - You may also reach out to your faculty advisor or Student Success advisor for assistance; log onto Connect for the contact information of your assigned advisor.

All students granted aid on probation agree to a minimum academic plan to earn all attempted credits registered for at the end of the following semesters add/drop period with at least a 2.0 GPA for undergraduate students (3.0 for graduate students).

Be sure to include your name and RID on all forms submitted.

ALL appeal letters and forms must be typed and postmarked, or emailed from your Ramapo College email address to finaiddocs@ramapo.edu by the deadline of January 19th by 5pm. – Late appeals may be considered on a case by case basis with a written explanation as to why the initial deadline was missed. Students will be notified of the SAP Appeals Committee decisions within 2 weeks of submitting their appeal.

Student Signature:

Date:
