

Routine Repair, Maintenance or Minor Replacement:

Requests for non-emergency routine repair or maintenance items can be made through the Facilities Web Help Desk system. This category of work is performed on reparable, non-obsolete, existing equipment or building infrastructure. Work may entail electrical, heating, cooling, plumbing, locks, fire protection systems, cleaning, minor paint touchup or general building and grounds repairs. The Office of Facilities will prioritize and incorporate these types of requests into its work schedule.

Capital Improvements:

All capital improvement requests are to be directed through the Strategic Resources Incentive Funding and Capital Request Policy and Procedure site.

<https://www.ramapo.edu/iep/strategic-resources-allocations-committee/>