ARC Chair’s Report

March 29, 2023

ARC has been busy at work, and I would like to take a moment to applaud the members of ARC for their tireless effort, collegiality, and patience. As the chair, I was working with a Dream Team of Unit Reps and ex-officio members.

For the 2022-2023 academic year, ARC received 41 course proposals, 3 new program proposals, and 9 program revision proposals. All 41 course proposals were approved with revision. Thirty course proposal revisions were returned to ARC and approved and moved to the Provost for final approval. Of the 11 outstanding proposals, four require further revision, and seven did not submit a first revision. Of the three new programs, one was a non-credit bearing program, so it is an information item, and, thus, did not require the approval of ARC or FA. Another graduate certificate program was approved by ARC, and its final approval is pending a vote by FA, a vote to amend the policy on graduate certificate programs, and the Provost’s final approval. The last of the new program proposals required a feasibility study, so ARC had to return it to the submitter to complete a feasibility study for the Provost’s review. Of the 9 program revision proposals, all were approved by ARC.

For those who have not submitted their revisions, they should be aware that not completing revisions within this cycle (prior to October 15, 2023) will mean having to resubmit as a new proposal for the 2023-2024 academic year.

At present, we are working on revising the ARC Manual for greater clarity. This will include changes to the syllabus checklist to remove items that we believe can be clarified or removed. The ARC Manual will be available for review and a vote by the FA. We are also working to improve systems for greater efficiency to return reviews more quickly.

We look forward to receiving greater clarity from the FA on the bylaws in order to serve our colleagues’ shared interests.