**RAMAPO COLLEGE** OF NEW JERSEY

*Academic Review Committee*
**Request Form: Program Revision**

All ARC program proposals must be submitted electronically. Please work with your unit ARC representative to be sure your proposal is complete. After your proposal has received the required approvals, e-mail this completed form along with all supporting materials to ARC@ramapo.edu. Please use digital signatures for approvals.

"

## SECTION A: Program Information

Program Title[1]: _____

School(s): _____ Convening Group(s): _____

Proposal Date:_____ Effective Date: ☐ Fall 2023[2]    ☐ Fall 2024

*Please attach a description of the proposed changes and all supporting documentation.*

## SECTION B: Approvals
## Reviewed and Approved by:

| Title | Type Name | Signature | Date |
|---|---|---|---|
| Convener | | | |
| Graduate Council Chair | | | |
| Dean | | | |
| Other | | | |

**ARC Disposition:**

☐    Information item only - no ARC approval necessary
☐    Faculty Assembly approval not needed; ARC approves
☐    Faculty Assembly approval not needed; ARC does not approve
☐    ARC recommends approval by the Faculty Assembly
☐    ARC does NOT recommend approval by the Faculty Assembly

ARC Chair: _____    Date:_____

ARC recommends the following:

_____

Office of the Provost Use Only:
☐ Approved  ☐ Not Approved  Provost Signature _____  Date:_____

---

[1] If the request is to change the program title, enter the *current* title here
[2] Proposal must be received by ARC by November 1st 2022