

Proposals for New Programs: Curricular Phase Checklist (ARC)

To be submitted to ARC after the Provost signs off on the feasibility phase

1. Objectives

- Program summary, objectives, and cooperative arrangements (if any)

2. Evaluation and Learning Outcomes Plan

- Program assessment
 - learning goals/outcomes
 - direct and indirect measures
 - assessment process
 - alignment of program outcomes to all-college goals/outcomes (undergraduate programs only)
 - alignment of program outcomes to program courses (Curriculum Map)

3. Relationship of the Program to Institutional Strategic Plan

- Program's relationship to:
 - College's mission (check those that apply)
 - Interdisciplinary learning
 - Experiential learning
 - International understanding
 - Intercultural understanding
 - College's Strategic Plan
 - School's mission and/or goals
- Diversity/Inclusiveness
- Sustainability
- Student engagement
- Community involvement

- Program's impact on the College's other programs, including the undergraduate curriculum if the proposed program is a graduate program

4. Program Need

- If the program is in the liberal arts/sciences, indicate student demand and opportunities for further education if appropriate; if the program is career-oriented/professional, indicate student demand and labor market need, provide employer surveys, and describe opportunities for employment and advanced/additional study.

Comparison with similar programs in the State and neighboring states

5. Students

- Program assessment Program's anticipated enrollment from launch to optimal level

6. Program Resources

- Additional resources needed for the first five years
- Program budget (graduate program only)

7. Degree Requirements

- Degree requirements
 - Course titles, descriptions, and credits
 - Course sequencing
 - Distinction between required and elective courses
 - Number of credits for the entire program, including general education (undergraduate program only)