Ramapo College of New Jersey

Academic Review Committee (ARC)

Minutes of April 4, 2018 meeting

TAS Conference Room – ASB 422

Meeting started at 3:10 PM

Present: Stephen Anderson (TAS, Chair), George Gonpu (ASB), Susan Kurzmann (Library), Jacqueline Braun (SSHS), Karl Johnson (SSHGS),Michelle Johnson (Student Success, ex-officio), Emily Williams (Provost’s Office, ex-officio), Michele Dunn (Registrar, ex-officio)

Absent: Meredith Davis (CA)

I. Minutes of the March 28, 2018 meeting were approved

II. Discussion Items:

* Update of the ARC Manual for next year.
	+ New Program Proposal section. Reformat the checklist to better match with the State’s requirements
	+ Remove reference to CIPL
	+ Course pre-requisite changes. To remain as ‘information item’ only from the school Deans OR to become an ARC decision item?
* ARC membership for next year
	+ Jackie Braun (SSHS) and Karl Johnson (SSHGS) will be staying on the committee for next year, with Jackie potentially considering becoming the new chair
	+ Replacement members for next year: Stephen Larson (ASB), Yan Xu (TAS), Terra Vandergraw (CA) Shirley Knight (Library),
	+ Invite new members to a joint ‘hand-over’ meeting on April 25?

III. Decision Items:

Meeting adjourned at 4:20 pm.

Submitted by Stephen Anderson