Ramapo College of New Jersey

Academic Review Committee (ARC)

Minutes of January 31, 2018 meeting

TAS Conference Room – ASB 422

Meeting started at 3:15 PM

Present: Stephen Anderson (TAS, Chair), George Gonpu (ASB), Susan Kurzmann (Library), Jacqueline Braun (SSHS), Meredith Davis (CA), Karl Johnson (SSHGS), Michele Dunn (Registrar, ex-officio), Michelle Johnson (Student Success, ex-officio), Emily Williams (Provost’s Office, ex-officio)

Absent: Emily Williams (Provost’s Office, ex-officio)

Special Guest: Rexton Lynn (SSHS, Teacher Ed Program)

I. Minutes of the December 20, 2017 meeting were approved, along with a summary of the courses approved via online review from 1/22 to 1/28/2018.

II. Discussion Items:

* Rexton Lynn explained to the committee the reasons why four of the Teacher-Ed courses need to be co-reqs of each other. In addition, he described the state mandated clinical practice hours of these four courses must total 180 hrs together.
* CRWT 102 as a potential co-req, not pre-req, for WI designated courses. Approved by WAC. However courses wishing to have this (which appears to go against College Policy) cannot have it as a co-req only. In the case of the MATH courses, ARC decided that listing CRWT 102 as a pre-req or co-req was an OK solution.

III. Decision Items:

* MATH 205: Mathematical Structures (Katarzyna Kowal). Approved with minor revisions (ARC 18-051)
* MATH 237: Discrete Structures (Katarzyna Kowal). Approved with minor revisions (ARC 18-052)
* SWRK 362: Human Behavior and Social Environment I (Kim Lorber). Tabled, could not review, as scanned pdf document appeared to have some pages missing. However, if entire syllabi is similar to SWRK 363, it will be approved by ARC chair.
* SWRK 363: Human Behavior and Social Environment II (Kim Lorber). Approved with minor revisions (ARC 18-053)
* EDUC 346: Literacy Theory and Practice (Anne DeGroot). Approved with minor revisions (ARC 18-054)
* PSYC 4XX: Capstone Seminar in Cognitive Development (Shaziela Ishak). Approved (ARC 18-055)
* EDUC 310: Methods in Content Areas-Math/Science (Elvira Katic/Eva Ogens). Previously returned @ 12/20/17 meeting. Approved (ARC 18-056)
* EDUC 315: Methods in Content Areas-Humanities/Business (Elvria Katic/Melissa Ferro). Previously returned @ 12/20/17 meeting. Approved (ARC 18-057)

Meeting adjourned at 4:25 pm.

Submitted by Stephen Anderson