

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, February 7, 2007
11:00 A.M. – 1:00 P.M.
Library Conference Room (L-320)

Members present: J. Lipkin (CA), Chair; D. Crawley (SSHS); V. Flenga (AIS); G. Gonpu (ASB); S. Kurzmann (LIB); M. Ecker (Office of the Provost, ex-officio member)
Absent: L. D'Antonio (TAS);

Guests: H. Li (ASB), S. Klein (ASB)

I. H. Li (ASB) reviewed the requirements and itinerary of the ten-day program to China proposed by the International Business Major faculty.

II. The minutes of January 31, 2007 were approved with minor revisions.

III. S. Klein described the process used by the Teaching, Assessment and Program Committee (TAP) in ASB to delineate program goals, objectives, and assessment plans. He distributed a packet of materials from TAP on the ASB mission, vision, goals and objectives.

IV. J. Lipkin made the following announcements:

- a. The Faculty Assembly Executive Committee has formally charged ARC with developing General Education Goals.
- b. Provost B. Barnett has approved the new transfer credit policy, with a request that it be reviewed after an enrollment manager is hired.
- c. J. Lipkin met with B. Barnett and discussed the following issues: the Physics program name change; general education goals; the status of two-credit courses; and the proposed name change for Cooperative Education placements.
- d. J. Lipkin met with the Registrar, C. Brennan, to discuss cross-listing and adjustments to the Course Request Form.

V. Each member of ARC will research the general education goals of other New Jersey state colleges/universities and a sample of COPLAC institutions.

VI. Decision Items:

- b. Course Request #308 was approved with minor revisions
LIBS 6XX Film as History/Film as Myth
P. Keeton
New course
MALS elective

The meeting was adjourned at 1:00 P. M.

Respectfully submitted,
Donna Crawley