

**RAMAPO COLLEGE OF NEW JERSEY
ACADEMIC REVIEW COMMITTEE (ARC)**

Meeting Minutes of
Wednesday, November 7, 2007
10:00 – 11:30 A.M.
BC 236

Members present: J. Lipkin (CA), Chair; D. Crawley (SSHS); L. D'Antonio (TAS); G. Gonpu (ASB); S. Kurzmann (LIB); M. Ecker (Office of the Provost, ex-officio member)

- I. Announcements (J. Lipkin)
 - J. Lipkin attended the meeting of the Graduate Council.
 - J. Lipkin will meet with Provost B. Barnett next week. He is also going to a Provost's Council meeting next week.
 - The Provost has put together a committee to work on the assessment process for General Education. This committee has representatives from each unit. The role that ARC should play in General Education assessment is to be discussed.
 - A line indicating what cost center a new course will be charged to will be added to the course proposal form under the Provost's signature.

- II. Information Items
 - ARC Course Request #350** (S. Klein, ASB)
Course ID: INFO 450 Technology Enhanced Business
Title Change

 - ARC Course Request #351** (S. Klein, ASB)
Course ID: INFO 402 Advanced Web Development
Title Change

 - ARC item #352**
Nomenclature Change: The Latin American Studies convening group is changing their name to Latino/a and Latin American Studies.

- III. Decision Items:
 - ARC Course Request #349**
TAS Research Honors (4 one-credit courses)
(B. Langer, TAS)
Course IDs: SRSB 301; SRSB 302; SRSB 401; SRSB 402
New course, Approved

 - ARC Course Request #348** (Lisa Williams, AIS)
Course ID: LITR 222 Creative Non-Fiction Writing Workshop
New course, Approved with revisions

The meeting was adjourned at 11:30 A. M.

Respectfully submitted, Donna Crawley